

MINUTES
HUMAN SERVICES COMMITTEE
December 14, 2016

Committee Members: Pamela Helming, Chairperson, Tamara Hicks, Co-Chairperson, Greg Bendzlowicz, Daniel Marshall, Nathan VanBortel, Fred Willie

Present: Pam Helming, Tamara Hicks, Frederick Wille, Daniel Marshall, Nathan VanBortel, Greg Bendzlowicz, Mary Krause, Eileen Tiberio, Bob Kramer, Brian Young, Shelly Gray, Irene Coveny, Steve Healy (CSEA), Sarah Miller

Distribution: Committee members, All Department Heads, Board Chairman, Board Vice-Chairman, Clerk of the Board

Co-Chair Hicks called the meeting to order at 10:00 a.m.

Co-Chair deemed Supervisor Helming necessarily absent.

Co-Chair Hicks called for approval of the 11/30/16 minutes. **Supervisor VanBortel made a motion to approve the minutes, seconded by Supervisor Bendzlowicz and approved.**

COUNTY ADMINISTRATOR

Mary Krause presented a resolution for the reappointment of Irene Coveny to Director, Office for the Aging. **Supervisor Marshall made a motion to approve the reappointment of Ms. Coveny, seconded by Supervisor Bendzlowicz and approved.**

Ms. Krause presented a resolution for the reappointment of Eileen Tiberio to Commissioner of Social Services. **Supervisor Marshall made a motion to approve the reappointment of Ms. Tiberio, seconded by Supervisor Bendzlowicz and approved.**

OFFICE FOR THE AGING

Irene Coveny presented a resolution Approval Agreement FBH Community Ministries and Ontario County Office for the Aging. Ms. Coveny stated they provide needs assessment, information and assistance, care coordinator and options counseling. **Supervisor VanBortel made a motion to approve the contract, seconded by Supervisor Marshall and approved.**

Ms. Coveny presented a resolution Authorization Contract with Library for Computer Classes Office for the Aging 2017. **Supervisor VanBortel made a motion to approve the contract, seconded by Supervisor VanBortel and approved.**

Ms. Coveny presented a resolution Authorization to Contract with United Church of Christ of Honeoye for Space to Operate a Congregate Meal Program Office for the Aging 2017. **Supervisor Marshall made a motion to approve the contract, seconded by Supervisor Bendzlowicz and approved.**

Ms. Coveny updated the Committee on the reclassification of a Human Services Worker to and Aging Specialist. Ms. Coveny stated this position will manage the nutrition kitchen and is currently a vacant position.

DEPARTMENT OF SOCIAL SERVICES

Eileen Tiberio presented a resolution Authorization to Enter into Contract in 2017 – Department of Social Services. **Supervisor Marshall made a motion to approve the resolution, seconded by Supervisor VanBortel and approved.**

Ms. Tiberio updated the Committee on the hotel/motel inspection RFP. Ms. Tiberio stated one (1) response was received and are in the process of meeting with the company.

COUNTY ADMINISTRATOR

Ms. Krause stated Probation and DSS will be doing a contract with Mental Health for services for our clients.

Ms. Krause stated 3/15/17 will be the Board retreat.

There being no further business to come before the committee, Supervisor VanBortel made a motion to adjourn the meeting, seconded by Supervisor Marshall. The meeting was adjourned at 10:35 a.m.

Respectfully submitted,
Sarah Miller, Secretary