



## Minutes

### WAYS AND MEANS COMMITTEE

**Location: WebEx Meeting and 74 Ontario St.,  
2<sup>nd</sup> Floor Committee Room, Canandaigua, NY 14424**

**September 29, 2021**

#### **MEMBERS PRESENT**

In Person: Supervisors David Baker, Todd Campbell, Robert Green, Peter Ingalsbe, Dan Marshall.

Via WebEx: Supervisors Kristine Singer and Andrew Wickham.

#### **OTHERS PRESENT**

In Person: County Administrator Chris DeBolt, County Attorney Holly Adams, Finance Director Mary Gates, Public Works Commissioner Bill Wright, Sr. Fiscal Manager Nellie Puma, Public Defender Leanne Lapp, and Clerk to the Board Kristin Mueller.

Via WebEx: Public Health Director Mary Beer, Deputy Human Resource Director Lindsey, Treasurer Gary Baxter, Safety Coordinator Sherman Manchester, Fiscal Manager Sandy Seeber, Grant Coordinator Peter Brown, Deputy Finance Director Lorrie Scarrott, and FLCC President Robert Nye.

#### **CALL TO ORDER**

Supervisor Baker called the committee meeting to order at 3:00 PM.

#### **MINUTES**

Motion to approve the minutes of September 8, 2021 meeting was made by Supervisor Marshall, seconded by Supervisor Ingalsbe, and carried.

#### **FLCC**

County Attorney, Holly Adams, presented a resolution entitled, "Approval of Memorandum of Agreement for a One Year Rollover Ontario County Board of Supervisors and Finger Lakes Community College and FLCC Grade".

**Motion to approve** this resolution was made by Supervisor Marshall. The motion was seconded by Supervisor Campbell. The motion carried

#### **PUBLIC SAFETY**

Grants Coordinator, Peter Brown, presented a resolution entitled, "Acceptance of Grant from Emergency Management Preparedness Grant Program (EMPG FY21 ~ CFDA # 97.042) – Ontario County Emergency Management Office".

**Motion to approve** this resolution was made by Supervisor Green. The motion was seconded by Supervisor Campbell. The motion carried

Public Defender, Leanne Lapp, presented a resolution entitled, "Authorization to Extend Hurrell-Harring Counsel at Arraignment Grant (C0HHA02) from Office of Indigent Legal Services".

**Motion to approve** this resolution was made by Supervisor Campbell. The motion was seconded by Supervisor Green. The motion carried.

#### **HEALTH &**

Public Health Direct, Mary Beer, presented a resolution entitled, "Authorization to

**HUMAN SERVICES**

Accept New York State Public Health Corps Fellowship Program Grant CFDA# 93.323; CFDA# 93.354 (Contract #15-2000-07), Public Health 2021-2023”.

**Motion to approve** this resolution was made by Supervisor Marshall. The motion was seconded by Supervisor Ingalsbe. The motion carried.

**GOVERNMENTAL OPERATIONS & INSURANCE**

County Attorney, Holly Adams, presented a budget transfer to provide additional legal and investigative funding relative to a current labor/employment matter.

**Motion to approve** this budget transfer was made by Supervisor Campbell. The motion was seconded by Supervisor Green. The motion carried.

**CAPITAL PROJECTS/ PUBLIC WORKS**

Commissioner Wright presented the following two resolutions:

- Establish Capital Project No. H078-21, County Road 22 Preventive Maintenance: Authorize the Implementation and Funding in the First Instance 100% of the Federal-Aid Costs of a Transportation Federal-Aid Project
- Establish Capital Project No. H079-21, County Road 8 Preventive Maintenance: Authorize the Implementation and Funding in the First Instance 100% of the Federal-Aid Costs of a Transportation Federal-Aid Project

**Motion to approve** these two resolutions as a block was made by Supervisor Ingalsbe. The motion was seconded by Supervisor Campbell. The motion carried.

**PUBLIC WORKS**

Commissioner Wright presented a budget transfer to take money from the fuel island reserve to cover the cost of repairs to the fuel island.

**Motion to approve** this budget transfer was made by Supervisor Marshall. The motion was seconded by Supervisor Ingalsbe. The motion carried.

**SAFETY REPORT**

Safety Coordinator, Sherman Manchester, reported that there are no new recordable injuries since last cycle. The entire plan is down from last year, but the recordable injuries ratio is up from prior years.

**Motion to approve** the report made by Mr. Manchester was made by Supervisor Campbell, seconded by Supervisor Ingalsbe and carried.

**HUMAN RESOURCES**

Human Resource Director Michele Smith presented the following two resolutions:

- Authorization to Execute Contract with Superior Medical Consultants, LLC for Independent Medical Exams
- Authorization to Execute Contract with VALIC Retirement Services Company for Deferred Compensation Plan Services and Administration

**Motion to approve** these two resolutions as a block was made by Supervisor Marshall. The motion was seconded by Supervisor Campbell. The motion carried.

**WAYS & MEANS**

Finance Director Mary Gates presented a budget transfer to recognize ARPA funding to pay for expenses related to ambulance services provided for COVID clinics.

**Motion to approve** this budget transfer was made by Supervisor Campbell. The motion was seconded by Supervisor Marshall. The motion carried.

**COUNTY ADMINISTRATOR**

County Administrator, Chris DeBolt, gave the following updates:

- COVID case are averaging around 30 positive cases a day
- They are working on getting the testing in schools up and running

- Our region is seeing an impact from the State vaccine mandate
- Vaccine clinics are restarting with booster and regular doses available

**PRIVILEGE OF FLOOR**

Supervisor Campbell provided an update on the 209 Committee. The first meeting of the committee was held last week. Supervisor Ingalsbe was appointed as Vice-Chair of this committee. They reviewed the scope and rules and procedures of the committee. All are welcome to attend, but once executive session is entered the committee and select staff will be the only ones allowed to stay. The initial round of subpoenas have been issued.

**EXECUTIVE SESSION**

At 3:32 PM, Supervisor Marshall made the motion, seconded by Supervisor Campbell, to go into executive session regarding discussion on proposed, pending, or current litigation and to confer with counsel; motion carried.

At 4:30 PM, Supervisor Campbell made the motion, seconded by Supervisor Wickham, to leave executive session; motion carried.

At 4:30 PM, Supervisor Marshall made the motion, seconded by Supervisor Campbell, to go into executive session regarding discussion the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and to confer with counsel; motion carried.

At 4:46 PM, Supervisor Green made the motion, seconded by Supervisor Marshall, to leave executive session; motion carried.

**ADJOURNMENT**

Motion to adjourn made at 4:49 PM by Supervisor Green, seconded by Supervisor Ingalsbe, and carried.

**RESPECTFULLY SUBMITTED**

Kristin A. Mueller, Clerk to the Board