



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:00 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213, Canandaigua, NY 14424

September 27, 2023

MEMBERS PRESENT

In Person: Supervisors Richard Russell, David Baker, Lou Guard, James Kennedy, Daryl Marshall, and Fred Wille

Necessarily Absent: Supervisor Tammie Hicks

OTHERS PRESENT

In Person: BOS Chairman Todd Campbell, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Assistant County Attorneys Joe Nacca and Nathan Thomas, Assistant Deputy County Clerk Tracy Shaw, Human Resources Director Michele Smith, Deputy Clerk to the Board Diane Foster, Safety Coordinator Mike Flatt, Assoc. Planner Tim Jensen, Sr. Fiscal Manager Michael Wojcik, Finance Director Mary Gates, Real Property Director Dennine Leeson, Sr. Planner Thomas Lyon, Planning Director Tom Harvey, resident of the Town of Manchester Abigail Marion, and resident/Town Clerk of the Town of Canandaigua Jean Chrisman.

Via WebEx: Deputy Director of Human Resources Lindsey Burgess

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:00 PM by Chairman Russell.

MINUTES

Motion to approve, the minutes of the September 6, 2023 meeting was made by Supervisor Daryl Marshall, seconded by Supervisor David Baker, and carried.

HUMANE SOCIETY

- ◆ *Informational Update*

David Baker informed the Committee that Kurt Koczent will not be giving a presentation at this time. He said Tim Jensen is present to give an update regarding the Humane Society.

It was noted by Chair Russell that Tim Jensen had sent by email, notes he took from the first Strategic Dog Control Facility Plan. Tim Jensen had asked if there were questions regarding the information he sent, without going over each bullet item. Mr. Jensen said ultimately the overall approach is to provide a clear understanding of governing rules and regulations. When they did the initial study and adopted that study, they created the Humane society and ultimately created that contractual arrangement between the municipalities and the county. Subsequently, a lot has changed since then. He said the Humane Society mission has evolved.

Supervisor Baker asked if they could move forward without knowing what the intent of Happy Tails really is. Tim Jensen said the members of the committee for the facility plan is part of the working group that is helping to develop these recommendations for the facility. The priority is to establish recommendations

that focus on the County municipalities responsibilities for dog control to the extent that the Humane Society can leave the door open for future decisions or create space for them problematically, or from a facility standpoint. He said the facility recommendations are going to prioritize on what the counties contractual obligation is to the municipalities.

Chairman Russell asked Mr. Jensen to speak on how we are fulfilling the requirements from the State Ag and Markets law. Mr. Jensen said performing dog control and compliance with the requirements to the municipalities and in terms of the specific upgrades to the facility, they get regular Ag and Markets inspections. Buildings and Grounds are addressing those “upgrades and fixes” as resources allow. The goal is to come up with specific recommendations that can be included in the CIP.

**COUNTY
ATTORNEY/PLANNING
DEPARTMENT**

♦ *Informational*

Thomas Lyon said there has been consideration about electric vehicle fleet assessments in comparison with what the current fleet is and what might be a hybrid or electric vehicle replacement. The subcontractor for RG&E, a group called CLEAResult. They have a standard agreement and worked through a series of their own terms and agreements. However, they are not in line with the County’s recommendations; such as indemnification and not providing insurance.

Holly Adams said the company basically wants to use their contract and are not willing to deviate from any of the terms, many of which are “big” items.

Tom Harvey explained that if there was an interest to do a plan to convert the County’s fleet to electric, given incentives are out there. They could go out and contract for those services. He said all utility companies in the state are mandated to provide this service by NYS. What they have offered is to provide this service free. This is the choice that needs to be made.

Mr. Lyons noted that they have worked with a different contractor who is looking at the actual infrastructure that they would be needing. He said most of the facilities here in the city or out would not qualify for a lot of the assistance, so there is not a big rush unless policies change it in Albany. A location in Geneva may be one exception.

A comprehensive discussion took place.

Tom Harvey said they could go back to the drawing board and see what it would cost to hire somebody to deliver with the County’s terms.

Chairman Russell clarified, the question is do they submit to CLEAResult and except their contract proposals to get a free analysis of charging stations on our facilities OR decline based on their contract requirements and ask the Planning Department to come back with recommendations to the committee for another option for the same service.

- Supervisor Lou Guard stated he is inclined to accept the recommendations of the County Attorney and the Planning Department and see what the Planning Department has to say in the future.
- Supervisor Daryl Marshall agreed, and would not go against the attorney's advice.
- Supervisor David Baker agreed.
- Supervisor Jim Kennedy said the contract with Clear Result was "dead on arrival". There are plenty of other options out there.
- Supervisor Fred Wille said he accepts the recommendation to go back to the marketplace.
- Chairman Campbell agreed with the recommendations option.

HUMAN RESOURCES

♦ Resolutions

Human Resources Director Michele Smith, presented a resolution entitled, "Award RFP R23069 for Employee Benefits and Health Insurance Consultant to OneGroup NY, Inc."

Supervisor Baker motioned to approve the resolution, seconded by Supervisor Kennedy.

Michele Smith noted an amendment on the resolution in the table, where it says "\$110,000" under the provider column, replace with "Smola Consulting, LLC".

Supervisor Baker motioned to accept the amendment, seconded by Supervisor Kennedy. The motion to the amendment carried.

The resolution as amended carried.

Human Resources Director, Michele Smith, presented a resolution entitled, "Award RFP R23063 for Workers' Compensation Plan Third Party Administrator to NCAComp, Inc."

Michele Smith said she had an amendment to this resolution to add in the first RESOLVED before the semicolon "*with an option of two additional one-year terms*".

Supervisor Guard motioned to approve the resolution as amended, seconded by Supervisor Kennedy. The motion carried.

Human Resources Director, Michele Smith, reviewed the 3rd quarter compliance report.

Supervisor Kennedy motioned to accept the Compliance Report, seconded by Supervisor Wille. The motion carried.

INFORMATIONAL REPORTS

Safety Coordinator, Mike Flatt discussed the August injuries and specifically an incident at the college. He reviewed the numbers of recordable and unrecordable injuries for August. He said he has been meeting with departments to discuss slips, trips, and falls to bring awareness.

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.

Motion to accept the Safety reports as presented was made by Supervisor Baker, seconded by Supervisor Guard, and carried.

**COUNTY
ADMINISTRATOR**

- ♦ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- He welcomed Dennine Leeson as the Director of Real Property
- The Threat Assessment Training has gone forward. Look for an email that will be coming from Lieutenant Keith Green and/or Alissa Bub. He recommended all of the Supervisors to attend the training and, if possible, someone else from their municipality that would be most appropriate.
- The Arts, Cultural, and Recreation ARPA grants applications will be going to Ways and Means for recommendations on initial awards. There were 43 applications for just over \$2MM, they were scored by the Harrison Studios on a rubric that had been agreed to with the steering committee. they will be recommending awarding to everybody that has scored above 40 on the 50-point rubric. This will be 20 grants for a total of approximately \$1,250,000.

PRIVILEGE of the FLOOR

Chairman Russell noted that during his election inspector training, they were informed that the Board of Elections were confronted by 159 new signed election laws last week. They have to implement them starting this election cycle. He said he was impressed on the Commissioners' knowledge and how they were able to train the inspectors and convey the information to make sense.

EXECUTIVE SESSION

At 1:50 PM, Supervisor Jim Kennedy made the motion, seconded by Supervisor Fred Wille to go into executive session regarding discussion on the proposed, pending or current litigation; motion carried.

At 1:53 PM, Supervisor Jim Kennedy made the motion, seconded by Supervisor David Baker to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn was made at 1:53 PM by Supervisor David Baker, seconded by Supervisor James Kennedy. The motion carried.

**RESPECTFULLY
SUBMITTED**

Diane R. Foster, Deputy Clerk to the Board