



# GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:00 PM

Location: WebEx and 74 Ontario St., 2<sup>nd</sup> Floor Committee Room 213, Canandaigua, NY 14424

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September 6, 2023

## MEMBERS PRESENT

In Person: Supervisors Richard Russell, David Baker, Tamara Hicks, Daryl Marshall, and Fred Wille.

Necessarily Absent: Supervisors Lou Guard and James Kennedy.

## OTHERS PRESENT

In Person: BOS Chairman Todd Campbell, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Assistant County Attorneys Joe Nacca and Nathan Thomas, Assistant Deputy County Clerk Tracy Shaw, Human Resources Director Michele Smith, Clerk to the Board Kristin Voss, Eastern Shores Representative Jackie Shaffer, and Jean Chrisman.

Via WebEx: Albert Magnan.

## CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:00 PM by Chairman Russell.

## MINUTES

Motion to approve, the minutes of the August 16, 2023 meeting was made by Supervisor Marshall, seconded by Supervisor Hicks, and carried.

## HUMAN RESOURCES

### ♦ *Resolution*

Human Resources Director, Michele Smith, presented a resolution entitled, "Authorization to Professionally Engage Habberfield Kaszycki, LLP".

Supervisor Baker motioned to approve this resolution, seconded by Supervisor Wille. The motion carried.

## INSURANCE

Eastern Shore Representative, Jackie Shaffer, talked about two upcoming trainings. The first is Drive to Survive that will be hosted by Ontario County on October 30<sup>th</sup>. The second is safety during snow & ice removal operations on that will be hosted by the Town of Palmyra on October 17<sup>th</sup>. Ms. Shaffer also talked about billion dollar weather and climate disasters that hit the United States in 2022. This will cause insurance rates to go for all.

## COUNTY ADMINISTRATOR

### ♦ *Resolution*

County Administrator, Chris DeBolt, presented a resolution entitled, "Appointment of Dennine Leeson as Director of Real Property Tax Services".

Supervisor Baker motioned to approve this resolution, seconded by Supervisor Hicks. The motion carried.

♦ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- Next week four public meetings will be held across the County regarding the final housing need assessment report
- We still have lots of COVID supplies available

**EXECUTIVE SESSION**

At 1:19 PM, Supervisor Hicks made the motion, seconded by Supervisor Wille to go into executive session regarding discussion on the proposed, pending or current litigation; motion carried.

At 1:32 PM, Supervisor Marshall made the motion, seconded by Supervisor Wille to leave executive session; motion carried.

**ADJOURNMENT**

Motion to adjourn was made at 1:33 PM by Supervisor Hicks, seconded by Supervisor Baker. The motion carried.

**RESPECTFULLY  
SUBMITTED**

Kristin A. Voss, Clerk to the Board

APPROVED