



Minutes
WAYS AND MEANS COMMITTEE
Location: WebEx Meeting and 74 Ontario St.,
2nd Floor Committee Room, Canandaigua, NY 14424

September 6, 2023

**MEMBERS
PRESENT**

In Person: Supervisors David Baker, Peter Ingalsbe, Dan Marshall, David Phillips, and Richard Russell.

Necessarily Absent: Supervisors Robert Green and Andrew Wickham.

OTHERS PRESENT

In Person: BOS Chairman Todd Campbell, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Sheriff Cirencione, Manager of Financial Operations Nellie Puma, Human Resource Director Michele Smith, DPW Commissioner Bill Wright, Assistant County Attorney Ben Gilmour, Planning Director Tom Harvey, Treasurer Gary Baxter, Public Defender Leanne Lapp, Public Health Director Kate Ott, Probation Director Jeff Rougeux, Economic Developer Ryan Davis, and BOS Clerk Kristin Voss.

Via WebEx: Supervisor Vastola, Purchasing Director Jenifer Langer, Grant Coordinator Holly Smith, Fiscal Manager John Rizzo, Urban Partners Consultants Isaac Kwon and Chris Lankenau, and Abigail Marion.

CALL TO ORDER

Supervisor Baker called the committee meeting to order at 3:00 PM.

MINUTES

Motion to approve the minutes of the August 16, 2023 Ways and Means meeting was made by Supervisor Marshall, seconded by Supervisor Phillips, and carried.

**CAPITAL
PROJECTS/
PUBLIC WORKS**

Planning Director, Tom Harvey, presented the following two resolutions:

- Capital Project No. H083-22, 2022 FLCC Maintenance Capital Project – Authorization to Reimburse FLCC for Expenses Related to Electrical Shutdown and Budget Transfer
- Capital Project No. H068-20, FLCC Nursing Expansion Capital Project – Authorization to Amend Contract for Furniture & Furnishings and Budget Transfer

Motion to approve these two resolutions as block was made by Supervisor Russell. The motion was seconded by Supervisor Ingalsbe. The motion carried.

Planning Director, Tom Harvey, presented the following three resolutions:

- Authorization to Contract with the Town of Gorham Regarding Property at 4642 State Route 364
- Authorization to Contract with Donald Mekeel Regarding Property at 4642 State Route 364
- Authorization to Contract with Fisher Associates for Survey & Mapping Services – Abandonment of Property at 4642 State Route 364

Motion to approve these three resolutions as a block was made by Supervisor Marshall. The motion was seconded by Supervisor Phillips. The motion carried.

Commissioner Wright, presented a resolution entitled, “Capital Project No. H077-21 – County Road 4 at County Road 20 – Intersection Improvements, Acceptance of Supplemental Agreement #3 to New York State Revenue Contract”.

Motion to approve this resolution was made by Supervisor Phillips. The motion was seconded by Supervisor Marshall. The motion carried.

Commissioner Wright presented a budget transfer to cover the costs to replace the PLC at the vehicle wash.

Motion to approve this budget transfer was made by Supervisor Ingalsbe. The motion was seconded by Supervisor Russell. The motion carried.

**HEALTH &
HUMAN SERVICES**

A resolution entitled, “Transfer of Funds – 2023 County Budget – Office for the Aging” was presented.

Motion to approve this resolution was made by Supervisor Marshall. The motion was seconded by Supervisor Russell. The motion carried.

Public Health Director, Kate Ott, presented the following two resolutions:

- Authorization to Accept Additional Grant Funds from New York State STOP-DWI Foundation, Inc., and to Amend Current Grant Budget
- Authorization to Accept Funds from the New York State Governor’s Traffic Safety Committee

Motion to approve these two resolutions as block was made by Supervisor Marshall. The motion was seconded by Supervisor Ingalsbe. The motion carried

Public Health Director, Kate Ott, presented a resolution entitled, “Authority to Cancel Uncollectible Debts – Ontario County Public Health - 2021”.

Motion to approve this resolution was made by Supervisor Marshall. The motion was seconded by Supervisor Phillips. The motion carried.

**GOVERNMENTAL
OPERATIONS &
INSURANCE**

County Attorney, Holly Adams, presented a resolution entitled, “Authorization to Accept Assignment Rights and Obligations in Connection with the Dissolution of the Finger Lakes Regional Telecommunications Development Corp.”.

Motion to approve this resolution was made by Supervisor Ingalsbe. The motion was seconded by Supervisor Russell. The motion carried.

BOS Clerk, Kristin Voss, presented a resolution entitled, “2023 Standard Work Days for Elected Officials for Retirement Purposes – Venuti, Campbell, and Namestnik”.

Motion to approve this resolution was made by Supervisor Ingalsbe. The motion was seconded by Supervisor Phillips. The motion carried.

Human Resources Director, Michele Smith, presented a resolution entitled, “Authorization to Professionally Engage Habberfield Kaszycki, LLP”.

Motion to approve this resolution was made by Supervisor Russell. The motion was seconded by Supervisor Phillips. The motion carried.

PUBLIC SAFETY

County Attorney, Holly Adams, presented budget transfer for the Sheriff's Office to cover a self-insurance deductible payment.

Motion to approve this budget transfer was made by Supervisor Marshall. The motion was seconded by Supervisor Ingalsbe. The motion carried.

Sheriff Cirencione presented a resolution entitled, "Proclamation in Recognition of Sheriff's Week – September 17-23, 2023".

Motion to approve this resolution was made by Supervisor Ingalsbe. The motion was seconded by Supervisor Phillips. The motion carried.

Sheriff Cirencione presented a resolution entitled, "Transfer of Funds – 2023 County Budget – Ontario County Sheriff's Office".

Motion to approve this resolution was made by Supervisor Phillips. The motion was seconded by Supervisor Russell. The motion carried.

Probation Director, Jeff Rougeux, presented a resolution entitled, "Authorization to Accept Funding from the NYS Office of Children and Family Services for Supervision and Treatment Services for Juveniles Program (STSJP)".

Motion to approve this resolution was made by Supervisor Marshall. The motion was seconded by Supervisor Phillips. The motion carried.

County Administrator, Chris DeBolt, presented budget transfer to replace the compressor to fill County firefighter and SCUBA tanks.

Motion to approve this budget transfer was made by Supervisor Marshall. The motion was seconded by Supervisor Ingalsbe. The motion carried.

Public Defender, Leanne Lapp, presented the following two resolutions:

- Authorization to Extend Second Distribution 9 Grant (C900032) from Office of Indigent Legal Services
- Acceptance of Contract with the Legal Aid Bureau of Buffalo

Motion to approve these resolutions as a block was made by Supervisor Russell. The motion was seconded by Supervisor Phillips. The motion carried.

HUMAN RESOURCES

Assistant County Attorney, Ben Gilmour, presented the following two resolutions:

- Approval of Collective Bargaining Agreement 2022-2025 Ontario County Board of Supervisors and Finger Lakes Community College and FLCC Professional Alliance
- Approval of Collective Bargaining Agreement 2022-2025 Ontario County Board of Supervisors and Finger Lakes Community College and FLCC Teaching Alliance

Motion to approve these resolutions as a block was made by Supervisor Russell. The motion was seconded by Supervisor Ingalsbe. The motion carried.

Human Resources Director, Michele Smith, presented the following five resolutions:

- Create a Position of Custodian and Abolish Position of Cleaner
- Create Finance Clerk II Position and Abolish Finance Clerk II Position
- Create Two Community Mental Health Professional (Limited Permit) Positions
- Salary Adjustment – Joseph Nacca

- Authorize Adjustment of Salary of Finance Clerk I (Seasonal) Positions

Motion to approve these resolutions as a block was made by Supervisor Phillips. The motion was seconded by Supervisor Marshall. The motion carried.

Human Resources Director, Michele Smith, presented a resolution entitled, "Adopting Local Law No. 5 (Intro.) of 2023".

Motion to approve this resolution was made by Supervisor Ingalsbe. The motion was seconded by Supervisor Phillips. The motion carried.

Human Resources Director, Michele Smith, presented a resolution entitled, "Fixing Date and Notice for the Public Hearing on Local Law No. 6 (Intro.) of 2023".

Motion to approve this resolution was made by Supervisor Phillips. The motion was seconded by Supervisor Ingalsbe. The motion carried.

Human Resources Director, Michele Smith, presented a resolution entitled, "Fixing Date and Notice for the Public Hearing on Local Law No. 7 (Intro.) of 2023".

Motion to approve this resolution was made by Supervisor Marshall. The motion was seconded by Supervisor Phillips. The motion carried.

WAYS AND MEANS

Manager of Financial Operations, Nellie Puma, reminded committee that the full day budget review meeting will be held on September 21st.

COUNTY ADMINISTRATOR

Isaac Kwon and Chris Lanckenau from Urban Partners reviewed their recommendations for future housing needs, goals, strategies, and proposed action steps.

PRIVILEGE OF THE FLOOR

Canandaigua Town Council member, John Casey, appreciated the presentation from Urban Partners. He is concerned that we don't have the workforce to create and fill workforce housing talked about by Urban Partners. He is also concerned about property taxes. He asked the Ways and Means committee to pay attention to how our tax payer dollars are spent and try to keep taxes down to help attract and retain residents.

EXECUTIVE SESSION

At 4:11 PM, Supervisor Phillips made the motion, seconded by Supervisor Marshall, to go into executive session regarding discussions of collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law) and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; motion carried.

At 4:22 PM, Supervisor Ingalsbe made the motion, seconded by Supervisor Marshall, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn made at 4:23 PM by Supervisor Marshall, seconded by Supervisor Ingalsbe, and carried.

RESPECTFULLY SUBMITTED

Kristin A. Voss, Clerk to the Board