



# PUBLIC SAFETY COMMITTEE

Time: 9:30 AM

74 Ontario Street, Canandaigua, NY and via WebEx

August 16, 2023

## MEMBERS PRESENT

- o Supervisor Lou Guard
- o Supervisor Daryl Marshall
- o Supervisor John Pruett
- o Supervisor Mark Venuti

Chairman Green and Supervisor Namestnik were declared necessarily absent.

A quorum was present.

## OTHERS PRESENT

- o Chris DeBolt, County Administrator
- o Holly Adams, County Attorney
- o Alissa Bub, Deputy County Administrator
- o Jim Ritts, District Attorney
- o Mary Gates, Director of Finance
- o Carrie Bleakley, Conflict Defender
- o Jeff Rougeux, Probation Director
- o Sheriff David Cirencione
- o Chief Deputy John Falbo
- o Tim Jensen, Assoc. Planner
- o Nellie Puma, Deputy Dir. Finance
- o Kathleen Meyers, Fiscal Manager
- o Mike Flatt, Safety Coordinator
- o Abigail Marion, resident, T of Manchester 9:57 am
- o Diane Foster, Deputy Clerk to the Board

## OTHERS PRESENT via WebEx

- o Kevin Case, Sr. Probation Officer
- o Jack Marren, Supervisor, T of Victor
- o Abigail Marion, resident, T of Manchester 9:34-9:57 am
- o Jimmy Delgado, Probation Supervisor 10:12 am

## CALL TO ORDER

The meeting of the Public Safety Committee was called to order at 9:30 am by Supervisor Lou Guard.

## MINUTES

Supervisor Daryl Marshall made a motion to approve the minutes of the Public Safety Committee meeting from July 26, 2022. Supervisor Pruett seconded the motion. The motion carried.

## PLANNING

**Resolution:** Capital Project No. H086-22 – Authorize Professional Consulting Services Contract with Professional Systems Engineering, LLC for the Jail Security Control Capital Project

Tim Jensen presented a resolution to contract with Professional Systems Engineering for an assessment of the jail security control system.

Supervisor Venuti motioned to approve the resolution, seconded by Supervisor Pruett. The motion carried.

## CONFLICT DEFENDER

**Budget Review:**  
AAC107 Panel Attorney

Carrie Bleakley presented the Panel Attorney (Assigned Counsel) budget. She noted the increase of the assigned council rates from \$75 per hour to \$158 per hour for all services. The budget is based on the assumption there will be no contribution by the state.

Supervisor Venuti motioned to approve the proposed Panel Attorney budget, seconded by Supervisor Pruett. The motion carried.

Discussion took place regarding meeting the budget guidelines.

<p><i>AAC106 Conflict Defender</i></p>	<p>Carrie Bleakley presented the Conflict Defender budget. She explained a \$75K increase is needed to fully implement discovery reform.</p> <p>Supervisor Daryl Marshall motioned to approve the proposed Conflict Defender budget, seconded by Supervisor Venuti. The motion carried.</p>
<p><b>PUBLIC DEFENDER</b></p>	
	<p>There were no items submitted under Public Defender.</p>
<p><b>DISTRICT ATTORNEY</b></p>	
<p><b>Resolution:</b> <i>Resolution to Contract with the Maryland Lethality Assessment Program Through the Ontario County District Attorney’s Office – Victim Assistance Program</i></p> <p><b>Budget Review:</b> <i>AA1165 District Attorney</i></p>	<p>Jim Ritts presented a resolution to contract with Maryland LAP with funding provided through the Office of Victim Services.</p> <p>Supervisor Venuti motioned to approve the resolution, seconded by Supervisor Pruett. The motion carried.</p> <p>Mr. Ritts presented the District Attorney budget. They will receive \$410K through the state for discovery reform.</p> <p>Supervisor Venuti motioned to approve the District Attorney’s budget, seconded by Supervisor Pruett. The motion carried.</p> <p>Mary Gates explained what it means for “meeting the budget guidelines”.</p>
<p><b>PROBATION</b></p>	
<p><b>Resolution:</b> <i>Supervision and Treatment Services for Juveniles Program (STSJP)</i></p> <p><b>Budget Review:</b> <i>AA3140 Probation</i></p> <p><i>AA314099 Probation – CIP</i></p> <p><i>AAC305 Day Reporting</i></p> <p><i>AAC30599 Day Reporting - CIP</i></p>	<p>Jeff Rougeux pulled the resolution for Supervisions and Treatment Services for Juveniles Program. He said he will bring it back next cycle and submit to the Ways and Means Committee as well.</p> <p>Jeff Rougeux presented the AA3140 Probation budget. Budget guidelines have been met. He said the biggest change is for peace officer training.</p> <p>Supervisor Pruett motioned to approve the proposed Probation budget, seconded by Supervisor Daryl Marshall. The motion carried.</p> <p>Jeff Rougeux presented the AA314099 Probation CIP budget which is maintaining vehicle costs.</p> <p>Supervisor Daryl Marshall motioned to approve the Probation CIP budget, seconded by Supervisor Venuti. The motion carried.</p> <p>Mr. Rougeux presented the AAC305 Day Reporting. He said they anticipate a significant decrease in revenue for day reporting.</p> <p>Supervisor Pruett motioned to approve the Day Reporting budget, seconded by Supervisor Venuti. The motion carried.</p> <p>Jeff Rougeux presented the AAC30599 Day Reporting CIP budget for the day reporting van. The van is available to other departments.</p> <p>Supervisor Venuti motioned to approve the Day Reporting CIP budget, seconded by Supervisor Daryl Marshall. The motion carried.</p>

<b>EMERGENCY MANAGEMENT</b>	
<p><b>Budget Review</b> AA3410 County Firefighters</p> <p>AA341099 County Firefighters CIP</p> <p>AA3640 Emergency Management</p> <p>AA364099 Emergency Management CIP</p> <p>AAC303 Hazardous Materials Team</p> <p>AAC306 R.A.C.E.S.</p>	<p>Chris DeBolt presented the AAA3410 County Firefighters budget. He explained the current proposal is to split the job duties the former Emergency Management Director position and create the Director of Emergency Management and then a Fire Coordinator position. The Fire Coordinator position will be a full-time position. The direct outcome of the Fire and EMS study recommended the creation of the full-time fire instructor as well.</p> <p>Supervisor Pruett motioned to approve the proposed Firefighters’ budget, seconded by Supervisor Venuti. The motion carried.</p> <p>Mr. DeBolt presented the AA341099 County Firefighters CIP explaining this is for the Enterprise lease payments for the vehicle plus outfitting the new vehicle.</p> <p>Supervisor Venuti motioned to approve the proposed Firefighters’ CIP budget, seconded by Supervisor Pruett. The motion carried.</p> <p>Mr. DeBolt presented the AA3640 Emergency Management budget.</p> <p>Supervisor Pruett motioned to approve the proposed Emergency Management budget, seconded by Supervisor Daryl Marshall. The motion carried.</p> <p>Mr. DeBolt presented the AA364099 Emergency Management CIP budget. He said these are the Enterprise lease payments for the EM Director’s vehicle.</p> <p>Supervisor Venuti motioned to approve the proposed Emergency Management CIP budget, seconded by Supervisor Daryl Marshall. The motion carried.</p> <p>Mr. DeBolt presented the AAC303 Hazardous Materials Team budget, noting there is no cost to the County, it is a pass through that allows them to be the house for the hazardous materials team.</p> <p>Supervisor Venuti motioned to approve the proposed Hazardous materials team budget, seconded by Supervisor Daryl Marshall. The motion carried.</p> <p>Mr. DeBolt presented the AAC306 RACES budget.</p> <p>Supervisor Venuti motioned to approve the proposed R.A.C.E.S budget, seconded by Supervisor Pruett. The motion carried.</p>
<b>OFFICE OF SHERIFF</b>	
<p><b>Resolution: Renewal of Bid B23043 for Purchasing of Correctional Supplies</b></p> <p><b>Resolution: Authorization to Renew Security Agreement with the New York State Unified Court System 2019-2024 - Period 5</b></p>	<p>Sheriff Cirencione presented a resolution to renew bid B23043 with Bob Barker for the purchase of correctional supplies for personal hygiene. This is the first of three six-month renewals.</p> <p>Supervisor Pruett motioned to approve the resolution, seconded by Supervisor Daryl Marshall. The motion carried.</p> <p>Sheriff Cirencione presented a resolution to renew the contract with the NYS Unified Court System to provide security for the County Courthouse and the two City Court facilities for a little over \$1.8MM.</p> <p>Supervisor Venuti motioned to approve the resolution, seconded by Supervisor Daryl Marshall.</p>

<p><b>Informational: Jail Update</b></p>	<p>Sheriff Cirencione reviewed the jail population:</p> <ul style="list-style-type: none"> <li>• 81 currently</li> <li>• 68 males</li> <li>• 13 females</li> <li>• 58 are unsentenced</li> <li>• 21 are sentenced</li> <li>• 1 awaiting arraignment</li> <li>• 1 in on a civil proceeding</li> </ul> <p>Sheriff Cirencione gave the following jail updates:</p> <ul style="list-style-type: none"> <li>• They had their jail therapy graduation program with four males who successfully finished.</li> <li>• They have hired a female to begin at the end of the month and a 2<sup>nd</sup> they hope to have start in a couple of months. This would bring the up to 12 vacancies.</li> </ul>
<p><b>Budget Review:</b></p>	<p>Sheriff Cirencione gave an overall presentation of the budget noting a 14.4% increase over 2023 versus a 33% increase from 2022 to 2023. He said the reasons for the increase are personnel, to include the raises for next year, and new positions; SROs, a new lieutenant and an additional 911 dispatcher as part of the EMS study. The other major increase is the change of the transition of use of a type of medication for addicted incarcerated individuals.</p>
<p>AA1162 Unified Court</p>	<p>Chief Deputy Falbo presented the Unified Court budget noting the purchase of upgraded tasers.</p> <p>Supervisor Pruett motioned to approve the proposed Unified Court budget, seconded by Supervisor Venuti. The motion carried.</p>
<p>AA2989 D.A.R.E.</p>	<p>Chief Deputy Falbo presented the <i>DARE</i> budget noting no County cost.</p> <p>Supervisor Venuti motioned to approve the <i>DARE</i> budget, seconded by Supervisor Daryl Marshall. The motion carried.</p>
<p>AA3020 Communications 9-1-1</p>	<p>Chief Deputy Falbo presented the Communications 9-1-1 budget. He said the major highlight for cost increases were service contracts.</p> <p>Supervisor Daryl Marshall motioned to approve the proposed 9-1-1 budget, seconded by Supervisor Pruett. The motion carried.</p>
<p>AA302099 Communications 9-1-1 – CIP</p>	<p>Chief Deputy Falbo presented the 9-1-1 CIP budget.</p> <p>Supervisor Venuti motioned to approve the proposed 9-1-1 CIP budget, seconded by Supervisor Daryl Marshall. The motion carried.</p> <p>Supervisor Daryl Marshall inquired on what specifically is the money allocated for. Kathleen Meyers explained how the increase in each year is utilized when there is a project to cover identified by Public Works and Planning. Chief Deputy Falbo said it is largely to maintain the communications towers. Additional discussion took place.</p> <p>Mary Gates explained in detail the review process of the budgets.</p>
<p>AAC300 Communication Towers</p>	<p>Chief Deputy Falbo presented the Communication Towers budget.</p>

<p><i>AA3110 Road Patrol</i></p>	<p>Supervisor Venuti motioned to approve the proposed Communication Towers budget, seconded by Supervisor Daryl Marshall. The motion carried.</p> <p>Chief Deputy Falbo presented the Road Patrol budget noting the replacement of snowmobiles, jet skis, the snowmobile trailer, traffic message board/speed trailer, and an explosive storage magazine to store explosive material used as training aids for the explosive detection canine. He also reviewed the contractals.</p> <p>Supervisor Venuti motioned to approve the proposed Road Patrol budget, seconded by Supervisor Pruett. The motion carried.</p>
<p><i>AA311099 Road Patrol – CIP</i></p>	<p>Discussion took place regarding CMAC and the services provided by the Sheriff’s Office.</p> <p>Chief Deputy Falbo presented the Road Patrol CIP budget.</p> <p>Supervisor Venuti motioned to approve the proposed Road Patrol CIP budget, seconded by Supervisor Pruett. The motion carried.</p>
<p><i>AA3150 Jail</i></p>	<p>Chief Deputy Falbo presented the Jail budget.</p> <p>Supervisor Venuti motioned to approve the proposed Jail budget, seconded by Supervisor Pruett. The motion carried.</p> <p>Supervisor Daryl Marshall questioned an amount of \$16,893 in the Medicare line in the budget. Kathleen Meyers said that number was generated by the payroll system and she would look into it to confirm whether it is correct or not.</p>
<p><i>AA315099 Jail – CIP</i></p>	<p>Chief Deputy Falbo presented the proposed Jail CIP budget.</p> <p>Supervisor Venuti motioned to approve the proposed Jail CIP budget, seconded by Supervisor Pruett. The motion carried.</p>
<p><i>AAC301 Jail Kitchen</i></p>	<p>Chief Deputy Falbo presented the proposed Jail Kitchen budget. He noted a contractual increase of \$25K for the cost of food.</p> <p>Supervisor Venuti motioned to approve the proposed Jail Kitchen budget, seconded by Supervisor Pruett. The motion carried.</p>
<p><i>AAC302 Correctional Health</i></p>	<p>Chief Deputy Falbo presented the proposed Correctional Health budget. He said Medicated Assisted Treatment (MAT) is a state mandate now. Sheriff Cirencione noted that statewide, they have heard about Black Creek’s increases. Their software is proprietary so overtime there is increase and they have a significant schedule increase. PSE was the one company that was the most aware of that and said they have worked with agencies that stay with Black Creek and other ones that go elsewhere and find non-proprietary software that can do some of the same things. He said they are aware of some of the “nickel-and-diming” of this. This is one of the reasons they have sought PSE to look into this.</p>
<p><i>AAR300 Wireless Reserve</i></p>	<p>Supervisor Venuti motioned to approve the proposed Correctional Health budget, seconded by Supervisor Daryl Marshall. The motion carried.</p> <p>Chief Deputy Falbo presented the proposed Wireless Reserve budget, stating no changes.</p>

	<p>Supervisor Venuti motioned to approve the proposed Wireless Reserve budget, seconded by Supervisor Daryl Marshall. The motion carried.</p> <p>Sheriff Cirencione discussed the reason for the \$50K requested for Officer Wellness. He said through a couple of incidents that have happened over the last year, they have mandated the officers involved to spend some visits with EAP. The feedback they got was that it's good for some, but dealing with officers that have been through critical incidents, overall, it was not meeting their need. Because of that, they have an RFP out to get a psychologist doctorate level person that they can contract with to provide the level of support needed as well as come in to train and update the staff and administration on what to expect in a critical incident and help with their debriefing going forward. He said they are awaiting the responses for the RFP.</p>
<b>COUNTY ADMINISTRATOR</b>	
	<p>Chris DeBolt gave the following updates:</p> <ul style="list-style-type: none"> <li>• The community grant Arts, Culture, and Recreation ARPA application has been extended to Friday, August 18<sup>th</sup>.</li> <li>• Flood assistance, the Governor has made available \$3MM through the state to affect their homeowners and residents of Ontario County impacted by the flooding. Details still to be worked out, but will likely be administered through the HCR (Housing and Community Renewal) and nonprofit partners such as Pathstone that will help facilitate the application process.</li> <li>• There is a slight increase in COVID the last couple of weeks, contact his office for test kits, masks and disinfectant wipes. The test kits are still good.</li> </ul>
<b>PRIVILEGE of the FLOOR</b>	
	<p>Chairman Campbell announced there are blue tooth ear buds and headsets available for the Supervisors for remote connection.</p> <p>He also said he is continuing to renew the emergency order from the state of emergency every five days.</p>
<i>Next meeting date and time is Wednesday, September 6, 2022, at 10:00 am</i>	
<b>ADJOURNMENT</b>	<p>On motion of Supervisor Venuti, the meeting was adjourned at 11:27 am. Supervisor Daryl Marshall seconded the motion. The motion carried.</p>
<p>Respectfully Submitted, Diane R. Foster, Deputy Clerk to the Board</p>	