



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx & 74 Ontario St., 2nd Floor Committee Room 213

August 16, 2021

MEMBERS PRESENT

In Person: Supervisors Lightfoote, Bateman, Phillips, Teed, and Vedora. Supervisor Ingalsbe was declared necessarily absent.

OTHERS PRESENT

In Person: County Administrator Chris DeBolt, Deputy County Administrator Brian Young, Bill Wright, Sr. Fiscal Manager Nellie Puma, Planning Director Tom Harvey, Associate Planner Tim Jensen, Finance Director Mary Gates, Deputy Commissioner Tim McElligott, Civil Engineer Chris Day, Buildings and Grounds Supervisor Steve Vanderbrook, and Clerk to the Board Kristin Mueller.

Via WebEx: First Assistant County Attorney, Project Manager Jesse Gotham, Purchasing Director Deb Gierman, Grant Coordinator Peter Brown.

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:00 p.m. by Chairman Lightfoote.

MINUTES

Supervisor Phillips made a motion to approve the minutes of the Public Works Committee meetings held on July 26, 2021. Supervisor Bateman seconded the motion. The motion carried.

PLANNING/ FLCC

♦ *Update*

Associate Planner Tim Jensen let the committee know that the RFP for the phase one environmental study on the Saltonstall building are due back this Friday. They plan on coming to committee next round to award the contract to the successful bidder of that RFP. They are still working on completing the county-wide storage of assets study and this should be completed by the end of the month. In addition to the study will be a 20-25 cost benefit of the Saltonstall building of keeping it vs. building a new building.

♦ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Vedora motioned to approve the capital project payments as presented with the additional invoices that were sent to committee, seconded by Supervisor Bateman. The motion carried.

PUBLIC WORKS CAPITAL PROJECTS

♦ *Resolution*

Deputy Commissioner, Tim McElligott, presented a resolution entitled, "Capital Project H065-19, County Road 50 Preventive Maintenance – Authorization to Accept Supplemental Agreement #1"

Supervisor Vedora motioned to approve the acceptance of supplemental agreement #1. Supervisor Phillips seconded the motion. The motion carried.

♦ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented with the additions. Hearing none. Supervisor Teed motioned to approve the capital project payments as presented with the additions, seconded by Supervisor Phillips. The motion carried.

BUILDINGS & GROUNDS

♦ *Resolutions*

Project Manager, Jesse Gotham, presented a resolution entitled, “Award Bid B21056 for Communication Tower Maintenance”.

Supervisor Bateman motioned to approve the award of Bid B21056. Supervisor Teed seconded the motion. The motion carried.

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, “Accept Quote Q21067 for Fire Extinguisher Services”.

Supervisor Teed motioned to approve the award of quote Q21067. Supervisor Vedora seconded the motion. The motion carried.

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, “Renew Bid B20048 for Purchase of Heat Pumps”.

Supervisor Vedora motioned to approve the renewal of Bid B20048. Supervisor Teed seconded the motion. The motion carried.

HIGHWAY

♦ *Resolution*

Commissioner Wright presented a resolution entitled, “Extend Intermunicipal Agreement for Shared Services – Livingston County”.

Supervisor Vedora motioned to approve the extension of the intermunicipal agreement with Livingston County. Supervisor Phillips seconded the motion. The motion carried.

SEWER DISTRICT

♦ *Resolution*

Deputy Commissioner, Tim McElligott, presented a resolution entitled, “Canandaigua Lake County Sewer District – Partial Release of Easement”.

Supervisor Phillips motioned to approve the partial release of easement. Supervisor Teed seconded the motion. The motion carried.

PUBLIC WORKS

♦ *Budget Review*

Sr. Fiscal Manager, Nellie Puma, presented the budgets for Public Works. Ms. Puma reviewed all of the budget lines executive summaries and answered a few questions from committee. There were a few

increases due to replacement of equipment, recertifications for weights and measures, and increases in some contracts.

Supervisor Vedora motioned to approve all the Public Works budgets as a block. Supervisor Teed seconded the motion. The motion carried.

PUBLIC WORKS UPDATES

Deputy Commissioner, Tim McElligott, let the committee know that the Smith Road round about project is going well. They will be pouring concrete next week. People have been taking an unmarked detour for the roundabout. With this they placed some additional flags on the stop signs at the intersection of Freshour and County Road 46.

Civil Engineer, Chris Day, informed the committee that the County Road 36 culvert replacement project is still delayed due to waiting for the precast to arrive. The precast is now due to arrive by the end of August. Due to the delays the contractor will now miss their completion date and the committee will have to approve a no-cost time extension for a two week delay with a new completion date of October 14th.

COUNTY ADMINISTRATOR

◆ *Updates*

County Administrator, Chris DeBolt, gave the following updates:

- They are continuing to work with schools as they plan to reopen fully in person.
- Mr. DeBolt is participating in community forums with the schools
- The region has reestablished a version of the control room, but they will not be giving mandated directives to the schools or businesses
- They received money for the State Department of Health to produce educational material through the local Public Health departments
- The County is back to substantial COVID spread per the CDC
- Surrounding counties are considered high spread per the CDC
- The mask mandate for all employees and persons entering County buildings will be reinstated soon

On motion of Supervisor Teed, seconded by Supervisor Bateman, the meeting was adjourned at 3:55 pm.

Respectfully Submitted
Kristin A. Mueller,
Clerk to the Board