



PLANNING AND ENVIRONMENTAL QUALITY COMMITTEE

Time: 12:30 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213

August 14, 2023

MEMBERS PRESENT

In Person: Supervisors David Phillips, Fred Lightfoote, John Marren, William Namestnik, Christopher Vastola @ 12:53 pm, and Mark Venuti @ 1:02 pm.

Necessarily Absent: Supervisor Andrew Wickham.

OTHERS PRESENT

In Person: BOS Chairman Todd Campbell, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Finance Director Mary Gates, Economic Developer Ryan Davis, Sustainability & Solid Waste Director Carla Jordan, Sr. Planner Regina Sousa, Associate Planner Tim Jensen, Sr. Planners Betsy Landre, Linda Phillips, and Thomas Lyon, Sr. Fiscal Manager Michael Wojcik, Visitors Connection President Valarie Knoblauch, Cornell Cooperative Extension Director Tim Davis, Casella General Manager Brian Sanders, Soil and Water Director Megan Webster, Soil and Water Secretary-Treasurer Diana Thorn, Reporter Dave Shaw, Abigail Marion, and Clerk to the Board Kristin Voss.

Via WebEx: Supervisor Ingalsbe, Sustainability Assistant Kaitlynn McCumiskey, and AJ Magnan.

CALL TO ORDER

The meeting of the Planning & Environmental Quality Committee was called to order at 12:32 p.m. by Chairman Phillips.

MINUTES

Supervisor Marren made a motion to approve the minutes of the Planning and Environmental Quality Committees meeting held on July 24, 2023 and August 3, 2023 as a block. Supervisor Lightfoote seconded the motion. The motion carried.

TEAM AGENCIES

- ♦ *Cornell Cooperative Extension*

Cornell Cooperative Extension Executive Director, Tim Davis, presented their 2024 budget. This budget is staying fairly flat with only an increase in their training line and providing a 5% increase for staff salaries. They are planning on doing a salary study next year, they know they need to stay competitive to keep current employees and to attract new employees, as they have some retirements coming up.

Supervisor Lightfoote motioned to approve the 2024 Cornell Cooperative Extension budget as presented. Supervisor Marren seconded the motion. The motion carried.

♦ *Soil and Water*

Soil and Water Director, Megan Webster, presented their 2024 budget. They are requesting an increase in their annual appropriation for the first time in ten years. This would help support adding another position that would expand their Agricultural Environmental Management Program. This position will also give them the ability to receive more grant money to complete additional agricultural projects. This increase will also help with the salary adjustments that the District made after doing a salary study.

Supervisor Marren motioned to approve the 2024 Soil and Water Conservation District budget as presented. Supervisor Namestnik seconded the motion. The motion carried.

CASELLA

♦ *Update*

Mr. Brian Sanders presented the following updates:

- Construction is moving along
- Scrim or temporary liner is being placed over the waste in the excavation area
- They have run some new vertical gas collection wells
- The dewatering pumps are making the landfill gas collection system run efficiently
- They should start laying the 1st row of closure liner next week
- They have awarded a bid to install 27 new or replacement vertical gas wells
- Stormwater work is ongoing
- They are starting to prepare for winter

**SUSTAINABILITY AND
SOLID WASTE**

♦ *Department Update*

Sustainability and Solid Waste Director, Carla Jordan, presented to the committee the following:

- The next mattress recycling event will be held on August 25th in the Town of Geneva
- The fall household hazardous waste event will be held on September 16th in Farmington

♦ *Presentation*

Ms. Jordan gave a brief presentation regarding biosolids. She talked about the two classes of biosolids, State and Federal laws and regulations, PFAS, and how biosolids are disposed/recycled in New York State.

ECONOMIC DEVELOPMENT

◆ *Budget*

Economic Developer, Ryan Davis, presented the 2024 Economic Development department budget. Mr. Davis is asking for an increase in the 2024 budget for upgrades to the website and to put out an RFP for the business retention and expansion program. With the increase for these two items the budget still meets the 2024 budget guidelines.

Supervisor Marren motioned to approve the 2024 Economic Development department budget as presented. Supervisor Vastola seconded the motion. The motion carried.

TOURISM

◆ *Budget*

Visitors Connection President, Valarie Knoblauch, presented the 2024 tourism budget. They are working with the new funding formula that the Board approved last cycle and will remain focused on a variety of projects for 2024. They will also be doing a job and position analysis within the organization and continuing work on their strategic plan.

Supervisor Vastola motioned to approve the 2024 Visitors Connection budget as presented. Supervisor Namestnik seconded the motion. The motion carried.

PLANNING DEPARTMENT

◆ *Resolutions*

Associate Planner, Tim Jensen, presented the following resolution entitled, "Authorization to Contract with the Town of Naples to Provide Code Enforcement Technical Assistance".

Supervisor Venuti motioned to approve this resolution. Supervisor Marren seconded the motion. The motion carried.

Sr. Planner, Linda Phillips, presented the following resolution entitled, "Re-Appointment of Michael Woodruff to the Ontario County Planning Board".

Supervisor Namestnik motioned to approve this resolution. Supervisor Lightfoote seconded the motion. The motion carried.

Sr. Planner, Thomas Lyon, presented the following resolution entitled, "Participate in Make Ready Fleet Assessment Conducted by CLEAResult on Behalf of Avangrid".

Supervisor Lightfoote motioned to approve this resolution. Supervisor Marren seconded the motion. The motion carried.

♦ *Budget*

Sr. Planner, Betsy Landre, presented the 2024 AAC801 Aquatic Weed Control budget. This budget meets the 2024 budget guidelines. Most of this budget is reimbursed through FL-LOWPA funding.

Supervisor Vastola motioned to approve the 2024 Aquatic Weed Control budget. Supervisor Lightfoote seconded the motion. The motion carried.

COUNTY ADMINISTRATOR

♦ *Update*

County Administrator, Chris DeBolt, provided the following updates:

- The ARPA Community Arts, Cultural, and Recreation grant application deadline has been extended to this Friday, August 18th
- The final draft of the Housing Assessment report will be sent to Supervisors soon
- 3 Million dollars has been designated from NYS to help residents of the Finger Lakes area that sustained flooding damage. Bishop Sheen and Pathstone are the companies that residents will need to contact.
- COVID is currently increasing in the County. The County still has home test kits, masks, and other supplies available.

ADJOURNMENT

On motion of Supervisor Namestnik seconded by Supervisor Venuti, the meeting was adjourned at 1:52 pm.

Respectfully Submitted, Kristin A. Voss, Clerk to the Board