



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213, Canandaigua, NY 14424

July 27, 2022

MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, Bill Namestnik, Dom Vedora, and Fred Wille.

Via WebEx: Supervisor Jim Petropoulos

Necessarily Absent: Tamara Hicks

OTHERS PRESENT

In Person: Board Chairman Jack Marren, Supervisor Todd Campbell, County Attorney Holly Adams, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, Assistant County Attorneys Joe Nacca and Art James, Finance Director Mary Gates, Planning Director Tom Harvey, Human Resources Director Michele Smith, Sr. Fiscal Manager Michael Wojcik, NYMIR Representative Jackie Shaffer, Abigail Marion, and Clerk to the Board Kristin Mueller.

Via WebEx: Supervisor Vastola, Assistant County Attorney Nathan Thomas, Safety Coordinator Sherman Manchester, Deputy Human Resources Director Lindsey Burgess, Maria Mahon from by the Numbers, and AJ Magnan.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

MINUTES

Motion to approve, the minutes of the July 6, 2022 meeting was made by Supervisor Namestnik, seconded by Supervisor Wille, and carried.

REAL PROPERTY

♦ *Resolutions*

The following two resolutions were present to committee:

- Contract Revaluation Services to the Town of Canandaigua
- Contract Revaluation Services to the Town of Farmington

Supervisor Baker motioned to approve these resolutions as a block, seconded by Supervisor Vedora. The motion carried.

COUNTY ATTORNEY/ SELF INSURANCE FUND

♦ *Updated Budget*

County Attorney, Holly Adams, presented the updated risk retention/self-insurance budget to committee. This increase to the budget is due to a change in indirect costs allocations, which is the chargebacks to the department for legal assistance.

Supervisor Vedora motioned to approve this updated budget, seconded by Supervisor Wille. The motion carried.

♦ *Resolution*

County Attorney, Holly Adams, presented a resolution entitled, “Salary Adjustment – Barry McFadden”.

Supervisor Baker motioned to approve this resolution, seconded by Supervisor Vedora. The motion carried.

HUMAN RESOURCES

♦ *Resolution*

Human Resource Director, Michele Smith, presented a resolution entitled, “Resolution to Appoint Members to the Ontario County Compliance Committee”.

Supervisor Baker motioned to approve this resolution, seconded by Supervisor Wille. The motion carried.

INFORMATIONAL REPORTS

The committee reviewed all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Safety Coordinator, Sherman Manchester, reported that total injuries for the plan is up 35% compared to last year. The county recordables are up 48%. Mr. Manchester has been sending out information about heat stress to all municipalities, with the State recently adopting the OSHA national emphasis program on heat stress.

Motion to approve the informational reports as presented was made by Supervisor Namestnik, seconded by Supervisor Vedora, and carried.

INSURANCE

♦ *Presentation*

Maria Mahon from By the Numbers presented an overview of the Ontario County property and liability actuarial report. This report covered the reserve analysis as of 12/31/21 and loss projection for 1/1/22-12/31/22 and 1/1/23-12/31/23.

COUNTY ADMINISTRATOR

♦ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- The 9-1-1 taskforce had their 1st meeting last night
- The housing assessment RFP is back, and they will be awarding a contract at the upcoming Board meeting

EXECUTIVE SESSION

At 2:00 PM, Supervisor Vedora made the motion, seconded by Supervisor Wille to go into executive session regarding discussion on proposed, pending or current litigation; motion carried.

At 3:08 PM, Supervisor Baker made the motion, seconded by Supervisor Wille to leave executive session; motion carried.

COUNTY ATTORNEY

♦ *Payment Approval*

Supervisor Baker made the motion, seconded by Supervisor Wille, to approve the payment of \$4,416.72 for the vehicle damage claim discussed in executive session. The motion carried.

ADJOURNMENT

Motion to adjourn was made at 3:12 PM by Supervisor Vedora seconded by Supervisor Namestnik. The motion carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board

Approved