



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx & 74 Ontario St., 2nd Floor Committee Room 213

July 25, 2022

MEMBERS PRESENT

In Person: Supervisors Fred Lightfoote, David Phillips, Jared Simpson, Christopher Vastola, and Dominick Vedora.

Via WebEx: Supervisors Peter Ingalsbe

Necessarily Absent: Norm Teed

OTHERS PRESENT

In Person: Chairman Jack Marren (3:10), County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Finance Director Mary Gates, Planning Director Tom Harvey, Commissioner Wright, Sr. Fiscal Manager Nellie Puma, Civil Engineer Chris Day, Supervisor of B&G Steve Vanderbrook, Associate Planner Tim Jensen, Project Manager Jesse Gotham, resident of the Town of Manchester Abigail Marion, and Deputy Clerk to the Board Diane Foster.

Via WebEx: Buyer Jen Langer

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:00 p.m. by Chairman Fred Lightfoote.

MINUTES

Supervisor Dave Phillips made a motion to approve the minutes of the Public Works Committee meetings held on July 5, 2022. Supervisor Chris Vastola seconded the motion. The motion carried.

PLANNING/ FLCC

♦ Resolutions

Planning Director, Tom Harvey, presented a resolution entitled, "Capital Project No. H048-18, 2018 FLCC Maintenance Capital Project – Close Project".

Supervisor Dave Phillips motioned to approve the closing of Capital Project No. H048-18. Supervisor Jared Simpson seconded the motion. The motion carried.

Planning Director, Tom Harvey, presented a resolution entitled, "Capital Project No. H057-19, 2019 FLCC Maintenance Capital Project – Award Bid B22047 for FLCC Wayfinding Signs Project".

Supervisor Jared Simpson motioned to approve awarding Bid B22047 for wayfinding signs. Supervisor Chris Vastola seconded the motion. The motion carried.

Planning Director, Tom Harvey, presented a resolution entitled, "Capital Project No. H036-19, 2017 FLCC Maintenance Capital

Project – Authorize Contract with Fisher Associates and Budget Transfer”.

Supervisor Chris Vastola motioned to approve the contract with Fisher Associates and a budget transfer. Supervisor Dave Phillips seconded the motion. The motion carried.

Associate Planner, Tim Jensen, presented the following two resolutions for Capital Project No. H073-20, Human Society Facility Improvements:

- Authorization to End Contract with Rozzi Architects
- Authorization to Award Contract for Design Consulting to Animal Arts

Supervisor Chris Vastola motioned to approve the two resolutions presented for Capital Project No. H073-20 as a block. Supervisor Jared Simpson seconded the motion. The motion carried

◆ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Peter Ingalsbe motioned to approve the capital project payments as presented, seconded by Supervisor Dave Phillips. The motion carried.

PUBLIC WORKS CAPITAL PROJECTS

◆ *Resolutions*

Sr. Fiscal Manager Nellie Puma presented a resolution entitled, “Capital Project No. H084-22, Replacement of County Road 12 Culvert #35 – Budget Transfer”.

Ms. Puma presented a resolution entitled, “Capital Project No. H033-16, Space reorganization & Security Enhancement of 3010 County Complex Drive – Budget Transfer”.

Supervisor Dave Phillips motioned to approve the budget transfer for Capital Project No. H084-22 and the budget transfer for Capital Project No. H033-16 as a block. Supervisor Jared Simpson seconded the motion. The motion carried.

Ms. Puma presented a resolution entitled, “Capital Project No. H056-19, Honeoye Lake Wastewater Treatment Plant Improvements – Authorization to Make Temporary Advances”.

Supervisor Dave Phillips motioned to approve making temporary advances on the project. Supervisor Chris Vastola seconded the motion. The motion carried.

County Administrator, Chris DeBolt, presented a resolution entitled, “Committee and Board Sessions Room Audio Upgrades Contract with ePlus, Inc.”

Supervisor Dave Phillips motioned to approve the contract with ePlus for audio upgrades. Supervisor Chris Vastola seconded the motion. The motion carried.

- ◆ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Jared Simpson motioned to approve the capital project payments as presented, seconded by Supervisor Dave Phillips. The motion carried.

FLEET

- ◆ *Budget Transfer*

Commissioner Wright presented a budget transfer to fund the purchase of a Chevy Tahoe (K9 Vehicle) in the 2023 CIP. Nellie Puma noted correction of the amount of \$41,183.51 amending to include \$1,978 for ballistic panels totaling \$43,161.51.

Supervisor Jared Simpson motioned to approve the budget transfer as amended to purchase the Chevy Tahoe. Supervisor Chris Vastola seconded the motion. The motion carried.

BUILDINGS AND GROUNDS

- ◆ *Resolutions*

Supervisor Steve Vanderbrook presented a resolution entitled, “Renew quote Q21067 for Fire Extinguisher Services”.

Supervisor Dave Phillips motioned to approve the renewal of quote Q21067. Supervisor Jared Simpson seconded the motion. The motion carried.

Supervisor Steve Vanderbrook presented a resolution entitled, “Renew Bid B20047 for Various Mechanical & Plumbing Projects”.

Supervisor Peter Ingalsbe motioned to approve the renewal of bid B20047. Supervisor Dave Phillips seconded the motion. The motion carried.

Supervisor Steve Vanderbrook presented a resolution entitled, “Award Bid B22055 for Flooring Replacement”.

Supervisor Dave Phillips motioned to approve the award of bid B22055. Supervisor Chris Vastola seconded the motion. The motion carried.

CAPITAL IMPROVEMENT PLAN 2023-2028

Nellie Puma reviewed the changes to the Capital Improvement Plan for 2023-2028 that had been approved at the last meeting.

Supervisor Jared Simpson motioned to approve the changes presented, seconded by Supervisor Dave Phillips. The motion carried.

COUNTY ADMINISTRATOR

◆ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- The Housing Assessment RFP came back and were reviewed; a resolution to contract with Urban Partners was passed at Health & Human Services and will be at the Ways & Means on Wednesday.
- Re-negotiating Priority Service Agreements next month with the Cities of Geneva and Canandaigua and the Town of Hopewell.

PW UPDATE

ADJOURNMENT

On motion of Supervisor Peter Ingalsbe, seconded by Supervisor Jared Simpson, the meeting was adjourned at 3:40 pm.

Respectfully Submitted, Diane Foster, Deputy Clerk to the Board