



## PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx & 3325 Marvin Sands Dr., FLCC Carpenter Board Room

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June 13, 2022

### MEMBERS PRESENT

In Person: Supervisors Fred Lightfoote, Peter Ingalsbe, David Phillips, Jared Simpson, and Dominick Vedora.

Via WebEx: Supervisor Vastola

Necessarily Absent: Supervisor Teed.

### OTHERS PRESENT

In Person: County Administrator Chris DeBolt, County Attorney Holly Adams, Planning Director Tom Harvey, FLCC Director of Facilities and Grounds Cathy Ahern, Finance Director Mary Gates, Deputy DPW Commissioner Tim McElligott, Sr. Fiscal Manager Nellie Puma, Civil Engineer Chris Day, Project Manager Wes Daisley, Associate Planner Tim Jensen, Deputy Board Clerk Diane Foster, Abigail Marion, and Clerk to the Board Kristin Mueller.

Via WebEx: Chairman Marren, Project Manager Jesse Gotham, buyer Jenifer Langer, Confidential Secretary Cindy Abraszek, and AJ Magnan.

### CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:00 p.m. by Chairman Fred Lightfoote.

### MINUTES

Supervisor Phillips made a motion to approve the minutes of the Public Works Committee meetings held on May 23, 2022. Supervisor Vedora seconded the motion. The motion carried.

### PLANNING/ FLCC

#### ◆ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Phillips motioned to approve the capital project payments as presented, seconded by Supervisor Simpson. The motion carried.

### PUBLIC WORKS CAPITAL PROJECTS

#### ◆ *Resolutions*

Deputy Commissioner Tim McElligott presented a resolution entitled, "Capital Project No. H051-18, SCADA System Installation – Authorize Amendment with Arcadis of New York, Inc.".

Supervisor Vedora motioned to approve the contract amendment with Arcadis of NY. Supervisor Simpson seconded the motion. The motion carried.

Civil Engineer, Chris Day, presented a resolution entitled, "Capital Project No. H084-22, Replacement of County Road 12 Culvert #35 –

Authorize the Implementation and Funding in the First Instance 100% of the Federal-Aid & State-Aid Eligible Costs of a Federal-Aid and/or State-Aid Transportation Project and Appropriating Funds Therefore”.

Supervisor Phillips motioned to approve the implementation and funding of federal and state aid. Supervisor Ingalsbe seconded the motion. The motion carried.

Civil Engineer, Chris Day, presented a resolution entitled, “Capital Project No. H060-19, Lakeshore Drive & NY 364 Sidewalk Improvement Project – Acceptance of Supplemental Agreement #3”.

Supervisor Ingalsbe motioned to approve the acceptance of supplemental agreement #3. Supervisor Phillips seconded the motion. The motion carried.

◆ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Ingalsbe motioned to approve the capital project payments as presented, seconded by Supervisor Vedora. The motion carried.

**SEWER**

◆ *Resolutions*

Deputy Commissioner Tim McElligott presented a resolution entitled, “Authorization to Enter into Wastewater Engineering Service Agreements”.

Supervisor Simpson motioned to approve entering into wastewater engineering service agreements. Supervisor Vedora seconded the motion. The motion carried.

Deputy Commissioner Tim McElligott presented the following two resolutions:

- Resolution Making Certain Determinations in Relation to the Project Increases to the Honeoye Lake County Consolidated Sewer District in the County of Ontario, New York
- Capital Project No. H056-19, Honeoye Lake Wastewater Treatment Plant Improvements – Increase Project Budget

Supervisor Ingalsbe motioned to approve the two Honeoye Lake sewer district resolutions as a block. Supervisor Phillips seconded the motion. The motion carried.

Deputy Commissioner Tim McElligott presented a resolution entitled, “Designation of Surplus Equipment to Town of Canandaigua”.

Supervisor Simpson motioned to approve the designation of surplus equipment to the Town of Canandaigua. Supervisor Phillips seconded the motion. The motion carried.

## **FLEET**

### ◆ *Resolution*

Deputy Commissioner Tim McElligott presented a resolution entitled, “Award bid B22050 for the Purchase of Law Enforcement Car Parts & Accessories”.

Supervisor Ingalsbe motioned to approve the purchase of law enforcement car parts & accessories with bid B22050. Supervisor Vedora seconded the motion. The motion carried.

## **BUILDINGS AND GROUNDS**

### ◆ *Resolutions*

Deputy Commissioner Tim McElligott presented a resolution entitled, “Award Quote Q22051 for Replacement of Ballistic Glass at Ontario County Jail”.

Supervisor Vedora motioned to approve the replacement of ballistic glass at the jail. Supervisor Ingalsbe seconded the motion. The motion carried.

Deputy Commissioner Tim McElligott presented a resolution entitled, “Award Bid B22048 for Exterior Painting at Ontario County Municipal Building”.

Supervisor Vedora motioned to approve the bid for exterior painting at the Ontario County Municipal Building. Supervisor Phillips seconded the motion. The motion carried.

Deputy Commissioner Tim McElligott presented a resolution entitled, “Renew bid B21056 for the Inspection, Maintenance, and Repair of County-Owned Radio Towers”.

Supervisor Simpson motioned to approve the renewal of the bid for inspection, maintenance, and repair of county-owned radio towers. Supervisor Ingalsbe seconded the motion. The motion carried.

Project Manager, Wes Daisley, presented a resolution entitled, “Award Contract to Purchase Natural Gas”.

Supervisor Ingalsbe motioned to approve the purchase of natural gas. Supervisor Phillips seconded the motion. The motion carried.

## **FINANCE**

### ◆ *Resolutions*

Finance Director Mary Gates presented the following three resolutions:

- Abolishment of Repair Reserve & Approval of Transfer of Funds – Route 332 Sewer District
- Equipment Reserve – County Road Fund – Approval of Transfer of Funds
- Capital Reserve – County Road Fund – Approval of Transfer of Funds

Supervisor Vedora motioned to approve the three reserve resolutions as

presented as a block. Supervisor Simpson seconded the motion. The motion carried.

◆ *Budget Transfers*

Sr. Fiscal Manager, Nellie Puma, presented a budget transfer for a sign truck. Money needs to be moved now to create a PO for this truck that won't be built until 2024.

Supervisor Phillips motioned to approve the budget transfer for a sign truck. Supervisor Vastola seconded the motion. The motion carried.

Sr. Fiscal Manager, Nellie Puma, presented a budget transfer to pay property taxes. Taxes are due this year since the tax-exempt status forms weren't filed in time.

Supervisor Ingalsbe motioned to approve the budget transfer for the payment of property taxes. Supervisor Lightfoote seconded the motion. The motion carried.

**CAPITAL IMPROVEMENT  
PLAN**

Associate Planner, Tim Jensen, presented the Capital Improvement Plans for the following two projects:

- 3010 County Complex Drive Renovation
- Storage – Sheriff, Highway, and EMO

Supervisor Vedora motioned to approve the 3010 County Complex Dr. renovation and storage CIP plans as a block. Supervisor Ingalsbe seconded the motion. The motion carried.

Planning Director, Tom Harvey, presented the Capital Improvement Plan for the Ontario County Beach Improvements.

Supervisor Simpson motioned to approve the Ontario County Beach Improvements project. Supervisor Ingalsbe seconded the motion. The motion carried.

Planning Director, Tom Harvey and FLCC Director of Facilities and Grounds, Cathy Ahern presented the following FLCC Capital Improvement Plan Projects.

- FLCC Capital Maintenance Projects – 2023-2028
- FLCC Nursing Expansion Phase II
- FLCC Hemlock Hall
- FLCC CMAC Backstage Auxiliary Truck Parking
- FLCC Greenhouse Renovation – Holding until 2025

Supervisor Phillips motioned to approve the FLCC Capital Improvement Plan projects as a block with holding the greenhouse project till 2025. Supervisor Ingalsbe seconded the motion. The motion carried.

Sr. Fiscal Manager, Nellie Puma, presented the Capital Improvement Plan spreadsheet with all projects for 2023-2028. She discussed additions, deletions, and changes to this spreadsheet from the last time it was presented to committee.

## COUNTY ADMINISTRATOR

◆ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- The IRS has increased the mileage reimbursement rate to 62.5 cents starting July 1<sup>st</sup>
- The housing RFP went out this week and is due back in July
- They are working with the Flex Tech Program for the energy audit. They are working on setting up a scoping meeting
- Alissa, the new Deputy County Administrator, will be starting on July 5<sup>th</sup>
- Thank you for coming to the Carpenter Board room to see the technology that the room uses
- The City of Geneva has a new City Manager

## ADJOURNMENT

On motion of Supervisor Vastola, seconded by Supervisor Ingalsbe, the meeting was adjourned at 4:21 pm.

Respectfully Submitted, Kristin A. Mueller, Clerk to the Board