



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213, Canandaigua, NY 14424

May 26, 2021

MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, Gregory Bendzlowicz, Tamara Hicks, Catherine Menikotz, and Fred Wille.

Via WebEx: Supervisor Dom Vedora.

OTHERS PRESENT

In Person: Supervisors Todd Campbell and David Phillips, County Administrator Chris DeBolt, Deputy County Administrator Brian Young, County Attorney Holly Adams, First Assistant County Attorney Lea Nacca, Assistant County Attorney's Mike Reinhardt, Art James, and Nathan Thomas, Finance Director Mary Gates, Chief Information Officer Sean Barry, Planning Director Tom Harvey, Sr. Planner Maria Rudzinski, Treasurer Gary Baxter, Village of Manchester Mayor Michael Buttaccio, and Clerk to the Board Kristin Mueller.

Via WebEx: Chairman Marren, Public Health Director Mary Beer, Sr. Fiscal Manager Michael Wojcik, Republican Commissioner Mike Northrup, Safety Coordinator Sherman Manchester, Grant Coordinator Peter Brown, Jackie Shaffer from Eastern Shore Associates, and Deputy Clerk to the Board Diane Foster.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

PUBLIC HEALTH

♦ *Update*

Public Director, Mary Beer, presented the following COVID-19 updates:

- 7334 Total positive cases in Ontario County
- 2 New cases today
- 64 In Isolation
- 117 In Quarantine
- 7 Hospitalized
- 106 Total deaths
- They are holding two clinics today and scheduling more community clinics

MINUTES

Motion to approve the minutes of the May 5, 2021 meeting was made by Supervisor Wille, seconded by Supervisor Baker, and carried.

INFORMATION TECHNOLOGY

♦ *CIP*

Chief Information Officer Sean Barry presented two projects that he would like to be included in the 2022-2027 CIP. They are the Microsoft 365 conversion and the core data center hardware replacement.

BOARD OF ELECTIONS

◆ *Resolution*

Republican Commissioner Mike Northrup presented a resolution entitled, “Authorization of Grant Extension Agreements with the NYS Board of Elections for Elections for the Early Voting Aid to Localities and Electronic Poll Books Grants”.

Supervisor Hicks motioned to approve the extension of the grant for early voting and poll books. Supervisor Vedora seconded the motion. The motion carried.

PLANNING

◆ *Resolution*

Sr. Planner Maria Rudzinski presented a resolution entitled, “Authorization to Contract with Fishers Associates to Undertake Hazardous Material Sampling at the Manchester Roundhouse”.

Supervisor Bendzlowicz motioned to approve the contract with Fishers. Supervisor Menikotz seconded the motion. The motion carried.

Ms. Jackie Shaffer updated the committee that she had received recent communication from NYMIR regarding insurance coverage for this project. They are still waiting on a few answers before they can provide what could be covered under the excess liability policy. Supervisor Phillips and Mayor Buttaccio talked highly of this project and how beneficial it will be to the residents once it is complete. There are a few different companies looking at the property to make it viable again.

COUNTY ATTORNEY

Assistant County Attorney Mike Reinhardt presented a resolution entitled, “Authorization to Contract with Eastern Shore Associates Insurance as Self Insurance Program Consultant/Broker of Record”.

Supervisor Baker motioned to approve the contract with Eastern Shore Associates Insurance. Supervisor Hicks seconded the motion. The motion carried.

Assistant County Attorney Mike Reinhardt reviewed the self insurance and risk retention budget for 2022.

Supervisor Bendzlowicz motioned to approve the budget as presented. Supervisor Wille seconded the motion. The motion carried.

County Attorney Holly Adams presented a budget transfer to retain outside counsel.

Supervisor Baker motioned to approve the budget transfer. Supervisor Menikotz seconded the motion. The motion carried.

County Attorney Holly Adams presented a resolution entitled, “Authorization to Participate in Solar Exemption Litigation”.

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers’ Compensation.

Supervisor Wille motioned to approve the participation in solar exemption litigation. Supervisor Bendzlowicz seconded the motion. The motion carried.

BOARD OF SUPERVISORS

♦ *Resolution*

Committee Chairman Rich Russell presented a resolution entitled, “Reappointment of Christopher DeBolt – County Administrator”.

Supervisor Russell motioned to approve the reappointment of Christopher DeBolt. Supervisor Baker seconded the motion. The motion carried.

INFORMATIONAL REPORTS

The committee accepted all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Mr. Manchester reported that our recordable injuries are down from the last two years.

Motion to approve the reports was made by Supervisor Baker, seconded by Supervisor Bendzlowicz, and carried.

COUNTY ADMINISTRATOR

♦ *Resolution*

County Administrator Chris DeBolt presented a resolution entitled, “Reappointment of Brian H. Young – Deputy County Administrator”.

Supervisor Russell motioned to approve the reappointment of Brian Young. Supervisor Baker seconded the motion. The motion carried.

EXECUTIVE SESSION

At 2:19 PM, Supervisor Wille made the motion, seconded by Supervisor Baker, to go into executive session regarding discussion on proposed, pending, or current litigation, and to confer with counsel; motion carried.

At 2:31 PM, Supervisor Baker made the motion, seconded by Supervisor Hicks, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn was made at 2:33 PM by Supervisor Bendzlowicz, seconded by Supervisor Hicks and the motion carried.

RESPECTFULLY SUBMITTED

Kristin A. Mueller, Clerk to the Board