



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213, Canandaigua, NY 14424

May 25, 2022

MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, Tamara Hicks, Bill Namestnik, Dom Vedora, and Fred Wille.

Via WebEx: Supervisor Jim Petropoulos

Necessarily Absent:

OTHERS PRESENT

In Person: Supervisor Todd Campbell, County Attorney Holly Adams, County Administrator Chris DeBolt, Assistant County Attorneys Nathan Thomas and Joe Nacca, Undersheriff Falbo, Lieutenant Morrell, HR Director Michele Smith, Purchasing Director Deb Gierman, NYMIR Representative Jackie Shaffer, Safety Coordinator Sherman Manchester, Sr. Fiscal Manager Michael Wojcik, Clerk to the Board Kristin Mueller, and Deputy Clerk to the Board Diane Foster

Via WebEx: Finance Director Mary Gates, Real Property Director Donna LaPlant, Deputy Director Lindsey Burgess, Risk Control Manager for NYMIR David Bloodgood

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

MINUTES

Motion to approve, as corrected, the minutes of the May 4, 2022 meeting was made by Supervisor Fred Wille, seconded by Supervisor David Baker, and carried.

BOARD OF SUPERVISORS

♦ Resolution

Clerk, Kristin Mueller, presented a resolution entitled "Resolution Adopting Local Law No. 4 (Intro.) of 2022"

The Local Law is entitled "A Local Law to Adopt Amendments to the NYS Open Meetings Law for the Expanded Use of Videoconferencing".

Supervisor Dom Vedora **motioned to approve** this resolution, seconded by Supervisor David Baker. The motion carried.

♦ Resolution

Clerk, Kristin Mueller, presented a resolution to appoint Kristine A. Singer to the Ontario County Ethics Board.

Supervisor Dom Vedora **motioned to approve** this resolution, seconded by Supervisor Tammie Hicks. The motion carried.

COUNTY ATTORNEY

♦ Resolution

County Attorney Holly Adams presented a resolution entitled, "Resolution Adopting Local Law No. 2 (Intro.) of 2022".

The Local Law is entitled “A Local Law to Adjust Weighted Voting”.

Supervisor Dom Vedora **motioned to approve** this resolution, seconded by Supervisor Bill Namestnik. The motion carried.

COUNTY ATTORNEY/INSURANCE

♦ *Budget*

County Attorney Holly Adams presented the Self-Insurance budget. It was noted the expert witness line has increased excessively. It was suggested to act on this item after executive session.

HUMAN RESOURCES

♦ *Informational*

Human Resources Director Michele Smith presented the 2nd quarter compliance report.

INFORMATIONAL REPORTS

The committee reviewed all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Safety Coordinator, Sherman Manchester, reported that the recordables are down; however, the total injuries are up. The trend is there for more injuries which give more opportunities for more cost. Discussion took place regarding the injuries in the Sheriff’s Department and the injuries caused during trash collection in the city due to fatigue of the garbage bins.

Motion to approve the informational reports as presented was made by Supervisor Dom Vedora, seconded by Supervisor Tammie Hicks, and carried.

COUNTY ADMINISTRATOR

♦ *Resolution*

County Attorney Chris DeBolt presented a resolution entitled “Appointment of Alissa P. Bub – Deputy County Administrator”.

Supervisor Dom Vedora **motioned to approve** this resolution, seconded by Supervisor Bill Namestnik. The motion carried.

♦ *Informational*

Chris DeBolt reported it is Consolidated Funding Application (CFAs) and also the Shared Services Panel season. He has a potential project to discuss regarding a joint opportunity to expand the county’s electronic contract system to any town, village, and or city within the county that would like to. It would be a competitive application to the Local Government Efficiency Grant. The CFAs are due at the end of the July. They would need the municipalities who are interested, to pass a resolution stating such before the end of July. Discussion took place regarding the program and the insurance standpoint.

♦ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- Executive Order No. 18 requiring every county to perform a comprehensive review of current strategies, policies and procedures, and practices in the development to maintain a plan to identify and confront threats of domestic terrorism. They need to submit this new plan by December 31, 2022, and must include input from law enforcement, mental health, professional school officials and other key stake holders. He said the Campbell Commission

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers’ Compensation.

would be a good entity to complete this task.

- Provision in the adopted state budget that provides bonuses for certain frontline health care workers.

REAL PROPERTY

- ♦ *Informational*

Donna LaPlant discussed a resolution entitled “Create two (2) Data Collector Positions” as informational and explained the reason and need for the positions. The resolution is going before the Ways and Means Committee for approval.

COUNTY ATTORNEY/INSURANCE

- ♦ *Budget*

Supervisor Baker requested to act on the self-insurance budget before executive session.

Supervisor David Baker **motioned to approve** the Self-Insurance budget as presented, seconded by Supervisor Tammie Hicks. The motion carried.

PRIVELEGE of the FLOOR

Holly Adams noted the staff changes in the County Attorneys’ Office.

EXECUTIVE SESSION

At 2:13 PM, Supervisor Dom Vedora made the motion, seconded by Supervisor Jim Petropoulos to go into executive session regarding discussion on proposed, pending or current litigation; motion carried.

At 2:43 PM, Supervisor Dom Vedora made the motion, seconded by Supervisor Tammie Hicks to leave executive session; motion carried.

Chairman Russell noted the next Committee meeting will be at FLCC in the Carpenter Board Room.

ADJOURNMENT

Motion to adjourn was made at 2:45 PM by Supervisor Bill Namestnik seconded by Supervisor Dom Vedora. The motion carried.

RESPECTFULLY SUBMITTED

Diane R. Foster, Deputy Clerk to the Board