



## PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx & 74 Ontario St., 2<sup>nd</sup> Floor Committee Room 213

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May 3, 2021

### MEMBERS PRESENT

In Person: Supervisors Bateman, Phillips, and Teed.  
Via WebEx: Supervisor Lightfoote, Ingalsbe, and Vedora.

### OTHERS PRESENT

In Person: County Administrator Chris DeBolt, County Attorney Holly Adams, Commissioner Bill Wright, Sr. Fiscal Manager Nellie Puma, Buildings and Grounds Supervisor Steve Vanderbrook, Deputy Public Works Commissioner Tim McElligott, Civil Engineer Chris Day, Project Manager Wes Daisley, and Deputy Clerk to the Board Diane Foster.  
Via WebEx: Chairman Marren, Finance Director Mary Gates, Planning Director Tom Harvey, Project Manager Jesse Gotham and Wastewater Manager Steve May, Soil and Water Manager Megan Webster, Buyer Jenifer Langer, Public Health Director Mary Beer, FLCC Buildings and Grounds Supervisor Cathy Ahern, and Clerk to the Board Kristin Mueller

### CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:00 p.m. by Chairman Lightfoote.

### MINUTES

Supervisor Teed made a motion to approve the minutes of the Public Works Committee meetings held on April 12, 2021. Supervisor Bateman seconded the motion. The motion carried.

### CAPITAL IMPROVEMENT PLAN 2022-2027

#### ♦ Discussion:

- *Sheriff Vehicles – Proposed Replacement Plans for 2022 & 2023*
- *Proposed Fleet Purchases for 2022 & 2023*
- *Proposed Fleet Leases for 2022 & 2023*

Commissioner Wright explained the process the County uses and how they created the replacement schedule for the Sheriff and regular fleet vehicles. Then he talked about the vehicles that were scheduled to be replaced in 2022 and 2023.

The Committee was in agreement with going forward with the replacement schedules as presented.

### PLANNING/ FLCC

#### ♦ Resolutions

Ms. Ahern from FLCC presented the following resolutions as a block for Capital Project H068-20, FLCC Nursing Expansion:

- Authorization to Enter into Contract with Integrated Systems

- Authorization to Enter into Contracts for Furniture & Furnishings

Supervisor Ingalsbe made the motion to approve the two resolutions as presented as a block. Supervisor Bateman seconded the motion. The motion carried.

◆ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Vedora motioned to approve the capital project payments as presented with the extra one for Plan architecture, seconded by Supervisor Phillips. The motion carried.

**PUBLIC WORKS CAPITAL PROJECTS**

◆ *Resolutions*

Civil Engineer Chris Day presented a resolution entitled, “Capital Project No. H072-20, 2021 Culvert Rehabilitation – Award Bid B21018 for Construction”.

Supervisor Bateman motioned to approve the award of Bid B21018. Supervisor Teed seconded the motion. The motion carried.

Deputy Public Works Commissioner Tim McElligott presented a resolution entitled, “Capital Project No. H051-18, SCADA System Installation – Authorize Contract Amendment with Arcadis of New York, Inc.”.

Supervisor Vedora motioned to approve the contract amendment with Arcadis. Supervisor Bateman seconded the motion. The motion carried.

Public Works Commissioner Bill Wright presented a resolution entitled, “Capital Project No. H056-19, Honeoye Lake Wastewater Treatment Plant Improvements – Award Contracts for Construction - Bid B20000.”.

Supervisor Ingalsbe motioned to approve the award of Bid B20000. Supervisor Phillips seconded the motion. The motion carried.

◆ *Capital Project Payments*

Supervisor Lightfoote asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Teed motioned to approve the capital project payments as presented with the additions, seconded by Supervisor Bateman. The motion carried.

**PUBLIC HEALTH**

*Update*

Mary Beer gave the following updated regarding the COVID19 Pandemic:

- 7139 residents positive since last year
- 9 currently in the hospital but no new deaths
- Seeing more cases with children

- The vaccination rates are high in the region.
- Continue to be in the red zone with 141 cases; you need to be under 100 for 7 days to be out of the red zone.
- They are setting up smaller clinics at the schools and businesses.

## **HIGHWAY**

### ♦ *Resolutions*

Commissioner Wright presented a resolution entitled “Award of Bid for Purchase of Work Uniforms B21016”.

Supervisor Dominick Vedora motioned to approve the award of Bid B21016. Supervisor Dave Phillips seconded the motion. The motion carried.

Deputy Commissioner Tim McElligott presented the following two resolution:

- Acceptance of Materials and Services Bids
- Renewal of Material and Services Bids

Supervisor Peter Ingalsbe made the motion to approve the two resolutions as presented as a block. Supervisor Ted Bateman seconded the motion. The motion carried.

## **FLEET**

### ♦ *Resolution*

Commissioner Wright presented a resolution entitled, “Authorization to Renew Bid B19032 for Repair & Installation of County Owned Mobile & Handheld Radios & Associated Equipment”.

Supervisor Norm Teed motioned to approve the renewal of Bid B19032. Supervisor Ted Bateman seconded the motion. The motion carried.

## **BUILDINGS & GROUNDS**

### ♦ *Resolution*

Buildings and Grounds Supervisor Steve Vanderbrook presented a resolution entitled “Resolution to Authorize Purchase & Installation of Uninterruptable Power Supply (UPS) Equipment at 70 & 74 Ontario Street”.

Supervisor Dominick Vedora made the motion to approve the resolution as presented. Supervisor Dave Phillips seconded the motion. The motion carried.

Mr. Vanderbrook presented a resolution entitled “Authorization for Contract Extension with Sure Power Inc. for Rental of UPS Equipment”.

Supervisor Norm Teed made the motion to approve the resolution as presented. Supervisor Peter Ingalsbe seconded the motion. The motion carried

## **OTHER**

### ◆ *Resolution*

Commissioner Wright and County Administrator Chris DeBolt presented a resolution entitled, "Authorization to Enter into Agreement with New York State Environmental Facilities Corporation to Administer Round 2 of New York State Septic Replacement Fund". Mr. DeBolt stated this will replace and rescind the current contract.

Supervisor Peter Ingalsbe motioned to approve the administration of Round 2 of the NYS septic replacement fund. Supervisor Dominick Vedora seconded the motion. The motion carried.

## **PARK**

### ◆ *Discussion: Park Facility/Camping Reservation System*

Commissioner Wright discussed the new application they will be using for the Park Reservation System. It is through ASTRA which is essentially Reserve America. There is no cost to the County, noting Reserve America does all the work; they push the money to the county and collect all the fees, explaining Reserve America keeps a \$3.50 charge per reservation. This will make it more user friendly for the clientele who will be reserving their site.

## **COUNTY ADMINISTRATOR**

### ◆ *Updates*

County Administrator, Chris DeBolt, gave the following updates:

- No new cases in the workforce for two weeks in a row.
- They are looking to bringing more employees back in to the office.
- They continue to work closely with the schools.
- Starting May 19<sup>th</sup>, the percentage capacity theme is gone and will got to as many people and still keep social distancing.
- The Finger Lakes Visitor's Connection continue to decipher on what it means for the tourism and hospitality industry.
- Supervisor Baker is working with Mary Gates to define the budget parameters.
- They will continue to move forward with 10 Chapin Street
- They put together a team to discuss how internal policies and procedures would be for the formal requests by nonprofits within the county for funding from the federal stimulus account.

## **EXECUTIVE SESSION**

At 3:56 PM, Supervisor Dominick Vedora made the motion, seconded by Supervisor Peter Ingalsbe, to go into executive session regarding discussion on the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body but only when publicity would substantially affect the value thereof, and to confer with counsel; motion carried.

At 4:15 PM, Supervisor Dominic Vedora made the motion, seconded by Supervisor Norm Teed, to leave executive session; motion carried.

## **UPDATES**

Project Manager Jesse Gotham shared that two portions of the jail roof had come loose by wind. He said per the contract resolution they have with J&B Installations, Inc., they are informing this Committee and the

Finance office that they have accepted a proposal from them to reinforce the additional 900 sq ft area of the jail roof in the amount of \$3,240.94. This will come out of the project contingency.

Supervisor Ted Bateman shared that he attended the American Public Works Association lunch and noted Steve Vanderbrook was awarded the Professional Manager of the Year Award through the local branch of the American Public Works Association.

On motion of Supervisor Norm Teed, seconded by Supervisor Ted Bateman, the meeting was adjourned at 4:19 pm.

Respectfully Submitted  
Kristin A. Mueller,  
Clerk to the Board and Diane R.  
Foster, Deputy Clerk to the Board

APPROVED