



# GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 74 Ontario St., 2<sup>nd</sup> Floor Committee Room 213, Canandaigua, NY 14424

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April 13, 2022

## MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, Tamara Hicks, Bill Namestnik, and Dom Vedora.

Via WebEx: Supervisor Jim Petropoulos

Necessarily Absent: Fred Wille

## OTHERS PRESENT

In Person: Chairman Marren, Supervisor Todd Campbell, County Attorney Holly Adams, County Administrator Chris DeBolt, Assistant County Attorneys Nathan Thomas, Joe Nacca, and Art James, Finance Director Mary Gates, Planning Director Tom Harvey, Democratic Commissioner Charlie Evangelista, Republican Commissioner Mike Northrup, Safety Coordinator Sherman Manchester, Sr. Fiscal Manager Michael Wojcik, and Clerk to the Board Kristin Mueller.

Via WebEx: Real Property Director Donna LaPlant, Human Resource Director Michele Smith, Chief Information Officer Sean Barry, Assistant County Attorney Lea Nacca, NYMIR Representative Jackie Shaffer, AJ Magnan.

## CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

## MINUTES

Motion to approve the minutes of the March 23, 2022, meeting was made by Supervisor Baker, seconded by Supervisor Vedora, and carried.

## BOARD OF ELECTIONS

### ♦ Resolutions

Democratic Commissioner, Charlie Evangelista, presented the following three resolutions:

- Authorization of Extension Agreement for Reimbursement of NYS Board of Elections April 1, 2022 – March 31, 2023 “Submission of HAVA Operations Expenses by the Board of Elections” (SHOEBOX) Costs – NYS BOE Contract #C00323
- Authorization to Contract with NTS Data Services for Registered Voter Notice Card Preparation and Mailing
- Authorization of Grant Extension Agreements with the NYS Board of Elections for Help America Vote Act Funds

Supervisor Baker motioned to approve the three resolutions as presented as a block. Supervisor Hicks seconded the motion. The motion carried.

◆ *Resolution*

Sr. Fiscal Manager, Michael Wojcik, presented a resolution entitled, “Renewal of Microfilm Service Contact with Instream, LLC dba Biel’s Information Technology Systems Corporation”.

Supervisor Hicks motioned to approve the contract with Biel’s Information Technology Systems Corp. Supervisor Namestnik seconded the motion. The motion carried.

**COUNTY ATTORNEY**

◆ *Final Weighted Voting Report form CGR*

County Attorney, Holly Adams, asked for committee approval to draft a resolution to officially accept the weighted voting report. This resolution would be entitled, “Acceptance of the Ontario County Weighted Voting Apportionment Plan Based Upon the 2020 Population Census”.

Supervisor Vedora motioned to approve the drafting on this resolution for submission to the full Board. Supervisor Petropoulos seconded the motion. The motion carried.

◆ *Resolution*  
◆ *Local Law*

County Attorney, Holly Adams, presented a resolution entitled, “Fixing Date and Notice for the Public Hearing on Local Law No. 2 (Intro.) of 2022” and Local Law No. 2 (Intro.) of 2022.

Supervisor Hicks motioned to approve Local Law No. 2 (Intro.) of 2022 and fixing the date for the public hearing for such Local Law as a block. Supervisor Vedora seconded the motion. The motion carried.

**REAL PROPERTY**

◆ *Volunteer Firefighter and Ambulance Tax Exemption*

Real Property Director, Donna LaPlant, said that the County has been asked to look into the volunteer firefighter and ambulance tax exemption. Many other Counties offer this exemption. There are two ways to offer this exemption and that is with or without a cap. Most Counties offer them with caps.

County Attorney, Holly Adams, noted that this group of individuals currently can receive a credit on their income tax. They are researching if they will be able to keep that income tax credit if the County passes this exemption. They are also looking into other questions that have come up. Then committee was asked what their thoughts were?

Discussion ensued with the committee deciding there are a lot of unanswered questions such as:

- Should the local municipalities also be looking into this?
- Is the income tax credit of \$250 more than what this credit would be/Can they be use together or do they only get one?
- What do the non-property owners receive?
- Is their volunteerism monitored to make sure they are really participating?
- Is the exemption enough to make them want to apply up for it?
- Is there something else that the County can do to recognize these members?

**Governmental Operations and Insurance Committee** oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers’ Compensation.

It was determined that the committee is interested in honoring this group but believes it should be more at the local level where they are volunteer. Also, they would like to refer this to the group that is doing the County EMS/FIRE study and the Fire Advisory Board. Ms. Adams and Ms. LaPlant said that they would reach out to the municipalities for their thoughts and bring back more answers when they have them.

## **INFORMATIONAL REPORTS**

The committee reviewed all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Safety Coordinator, Sherman Manchester, reported that there were no new recordable injuries from the County they cycle. The entire plan is at 44 recordable injuries for the year. This is not much variation from last year. Around 20% of the injuries our are from slips, trips, and falls. He will be starting HAB grant safety training soon. These trainings are being held at the Victor Town Hall. The Safety banquet will be held next month on May 17<sup>th</sup>. It is encouraged that all employees are reporting all injuries.

Motion to approve the informational reports as presented was made by Supervisor Vedora, seconded by Supervisor Namestnik, and carried.

## **INSURANCE**

Ms. Shaffer wants everyone to be on the lookout for all cyber threats as they are increasing significantly. Please be vigilant with your email.

## **EXECUTIVE SESSION**

At 2:09 PM, Supervisor Vedora made the motion, seconded by Supervisor Hicks, to go into executive session regarding discussion on proposed, pending or current litigation; motion carried.

At 3:08 PM, Supervisor Baker made the motion, seconded by Supervisor Hicks, to leave executive session; motion carried.

## **ADJOURNMENT**

Motion to adjourn was made at 3:09 PM by Supervisor Hicks, seconded by Supervisor Baker and the motion carried.

## **RESPECTFULLY SUBMITTED**

Kristin A. Mueller, Clerk to the Board