



Minutes

WAYS AND MEANS COMMITTEE

**Location: WebEx Meeting and 74 Ontario St.,
2nd Floor Committee Room, Canandaigua, NY 14424**

March 22, 2023

MEMBERS PRESENT

In Person: Supervisors David Baker, Robert Green, Peter Ingalsbe, Dan Marshall, David Phillips, Richard Russell, and Andrew Wickham.

OTHERS PRESENT

In Person: BOS Chairman Campbell, Supervisor Marren, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Finance Director Mary Gates, Sheriff Cirencione, Commissioner Wright, Fiscal Manager Nellie Puma, Human Resource Director Michele Smith, Treasurer Gary Baxter, Deputy Treasurer Jeff Trickler, Associate Planner Tim Jensen, Assistant County Attorney's Art James and Ben Gilmour, Safety Coordinator Sherman Manchester, Abigail Marion, and Clerk to the Board Kristin Mueller.

Via WebEx: Mental Health Director Jessica Mitchell, Public Defender Leanne Lapp, Conflict Defender Carrie Bleakley, Purchasing Director Jenifer Langer, Sr. Planner Julie Barry, Grant Coordinator Holly Smith, Sr. Fiscal Manager Michael Wojcik, Sr. Motor Vehicle Rep. Tracey Shaw.

CALL TO ORDER

Supervisor Baker called the committee meeting to order at 3:10 PM.

MINUTES

Motion to approve the minutes of the March 1, 2023 Ways and Means meeting was made by Supervisor Marshall, seconded by Supervisor Phillips, and carried.

CAPITAL PROJECTS/ PUBLIC WORKS

Sr. Planner, Julie Barry, presented a resolution entitled, "Capital Project No. H082-22 – Ontario Beach Park Improvements Project – Authorize Consultant Services Contract and Budget Transfer".

Motion to approve this resolution was made by Supervisor Green. The motion was seconded by Supervisor Phillips. The motion carried.

Associate Planner, Tim Jensen, presented a resolution entitled, "Capital Project No. H029-15 – Authorize Budget Transfer and Contract with Barton & Loguidice, LLC for Review and Update of the FLCC Stormwater Management Facility Plan – FLCC G Lot – Parking and Utility Rehab Capital Project".

Motion to approve this resolution was made by Supervisor Ingalsbe. The motion was seconded by Supervisor Wickham. The motion carried.

Associate Planner, Tim Jensen, presented a resolution entitled, "Capital Project No. H033-16 – Space Reorganization and Security Enhancement of 3010 County Complex Drive – Contract and Budget Amendment – Authorization for Consultant Services Cost Estimating – Trophy Point".

Motion to approve this resolution was made by Supervisor Green. The motion was seconded by Supervisor Wickham. The motion carried.

Commissioner Wright presented a resolution entitled, “Transfer of Funds – 2023 County Budget – Purchase of Wood Chipper and (2) Dump Trucks”.

Motion to approve this resolution was made by Supervisor Marshall. The motion was seconded by Supervisor Ingalsbe. The motion carried.

Commissioner Wright presented a resolution entitled, “Capital Project No. H077-21 – County Road 4 at County Road 20 Intersection Improvements, Award of Consultant Agreement Amendment for Construction Inspection Services and Acceptance of Supplemental Agreement #2 to New York State Revenue Contract”.

Motion to approve this resolution was made by Supervisor Wickham. The motion was seconded by Supervisor Green. The motion carried.

Commissioner Wright presented a resolution entitled, “Capital Project No. H087-22 – County Road 25 Rehabilitation Project and CIP Project No. R41-20 County Road 8 Culvert Rehabilitation Project – Award of Contract for Construction Bid (B22058)”.

Motion to approve this resolution was made by Supervisor Green. The motion was seconded by Supervisor Phillips. The motion carried.

Commissioner Wright presented a resolution entitled, “Capital Project No. H064-19 – Canandaigua Lake County Sewer District – Pump Station 1W Improvements – Acceptance of Donation”.

Motion to approve this resolution was made by Supervisor Phillips. The motion was seconded by Supervisor Ingalsbe. The motion carried.

**GOVERNMENTAL
OPERATIONS &
INSURANCE**

BOS Clerk, Kristin Mueller, presented a resolution entitled, “2023 Standard Work Days for Elected Officials for Retirement Purposes – James X. Kennedy”.

Motion to approve this resolution was made by Supervisor Marshall. The motion was seconded by Supervisor Russell. The motion carried.

County Attorney, Holly Adams, presented a budget transfer to cover anticipated legal and research cost relative to a current issue surrounding County activity.

Motion to approve this budget transfer was made by Supervisor Russell. The motion was seconded by Supervisor Green. The motion carried.

**PLANNING &
ENVIRONMENTAL
QUALITY**

Associate Planner, Tim Jensen, presented a resolution entitled, “Acceptance of Grant Funds Updating – Updating of the Ontario County Multi-Jurisdictional All Hazard Mitigation Plan”.

Motion to approve this resolution was made by Supervisor Green. The motion was seconded by Supervisor Wickham. The motion carried.

**HEALTH &
HUMAN SERVICES**

Mental Health Director, Jessica Mitchell, presented a resolution entitled, “Authorization for Amendment – Eunjie Klegar, MD”.

Motion to approve this resolution was made by Supervisor Green. The motion was seconded by Supervisor Marshall. The motion carried.

SAFETY REPORT

Safety Coordinator, Sherman Manchester, reviewed the information provided in the committee packet. There have been 27 total injuries this year, with 16 of them being recordable injuries. He also noted that this month is ladder safety month.

Motion to approve the report made by Mr. Manchester was made by Supervisor Russell, seconded by Supervisor Ingalsbe and carried.

HUMAN RESOURCES

Human Resources Director, Michele Smith, presented the following two salary resolutions:

- 2024-2027 Salary Schedule for County Clerk
- 2024-2027 Salary Schedule for Coroners

Motion to approve these resolutions as a block was made by Supervisor Wickham. The motion was seconded by Supervisor Marshall. The motion carried.

Human Resources Director, Michele Smith presented the following four step and salary adjustment resolutions:

- Step Adjustment – Kelly Wolford
- Step Adjustment – John Z. McCauley
- Salary Adjustment – Catherine Cunningham
- Salary Adjustment – Pamela Keefe

Motion to approve these resolutions as a block was made by Supervisor Ingalsbe. The motion was seconded by Supervisor Russell. The motion carried.

Human Resources Director, Michele Smith presented the following three resolutions to create positions:

- Create a Typist, Part-Time Position
- Create an Assistant Conflict Defender Position
- Create an Assistant Deputy County Clerk Position

Motion to approve these resolutions as a block was made by Supervisor Phillips. The motion was seconded by Supervisor Marshall. The motion carried.

Human Resources Director, Michele Smith presented the following two union memorandum of agreement resolutions:

- Memorandum of Agreement No. 3-2023 with Ontario County, CSEA
- Approving Memorandum of Agreement No. 2-2023 Between Ontario County, Ontario County Sheriff and the Ontario County Sheriff's General Unit

Motion to approve these resolutions as a block was made by Supervisor Wickham. The motion was seconded by Supervisor Phillips. The motion carried.

Human Resources Director, Michele Smith presented the following two funding change resolutions:

- Authorize Funding Change for Social Worker (Criminal Justice) Position
- Authorize Hours Worked and Funding Change for Investigator (Public Defender) Position

Motion to approve these resolutions as a block was made by Supervisor Wickham. The motion was seconded by Supervisor Ingalsbe. The motion carried.

Human Resources Director, Michele Smith, presented a resolution entitled, "Authorization to Professionally Engage the Machelor Law Firm".

Motion to approve this resolution was made by Supervisor Russell. The motion was seconded by Supervisor Phillips. The motion carried.

Human Resources Director, Michele Smith, presented a resolution entitled, "Award RFP R23031 for Employee Health Self-Insurance Feasibility Study to Brown & Brown".

Motion to approve this resolution was made by Supervisor Phillips. The motion was seconded by Supervisor Wickham. The motion carried.

WAYS AND MEANS

Treasurer Gary Baxter presented the following three resolutions to collect school taxes:

- Authorization for County Treasurer's Office to Collect School Taxes for Phelps- Clifton Springs School District
- Authorization for County Treasurer's Office to Collect Taxes for Geneva City School District
- Authorization for County Treasurer's Office to Collect Taxes for Canandaigua City School District

Motion to approve these resolutions as a block was made by Supervisor Wickham. The motion was seconded by Supervisor Russell. The motion carried

PRIVILEGE OF THE FLOOR

Committee Chairman, David Baker, provided privilege of the floor to Supervisor Marren. Supervisor Marren talked about the vacant Lord & Taylor store at Eastview mall. With this large anchor store being closed the County has lost a significant amount of sales tax. The mall is owned by Wilmorite Management Group, but the anchor stores are independently owned. The Lord & Taylor Store is currently owned by the Hudson Bay Company. Once the store closed with no new tenant the Town offered to buy the store, but the Hudson Bay Company wants 22 million for the store. This is 18 million dollars more than the building is currently assessed at. They would not budge on the 22 million number so the Town of Victor started eminent domain procedures to take over the space in November of 2021. The Town was denied eminent domain, but is starting the eminent domain procedures over again with another Public Hearing that will be held on April 24th at Victor Town Hall. With information that they received back with their denial letter they have made several changes to their information they are providing and have made some zoning changes to be able to provide more opportunities to business/companies. They would like to make part of the space available to business to regain some of the sales tax revenue and part of the space available for public purposes, for things such as recreational activities for residents of all ages. The town will be asking The Visitors Connections to discuss at the Public Hearing how keeping the store empty will lead to the decline of the mall and how that will impact the County. The town is also asking for County representatives to speak at the Public Hearing regarding sales tax loss and provide a County perspective on the space. Supervisors Wickham, Marshall, and Green spoke in support of the Town of Victor.

WAYS AND MEANS UPDATE

Finance Director, Mary Gates, let the committee know that they have received official notification from the IRS that the County won't be receiving any fines from the IRS audit of 1099's that was discussed at the last committee meeting. Ms. Gates also shared that through March we are trending 15% higher in sales tax

revenue than last year.

Finance Director, Mary Gates, asked for committee approval for a six-month extension (September 2022-March 2023) on the G & G Grant Consulting Services contract that was originally approved by Resolution 168-2022. This request was also discussed in committee in December of 2022. Committee agreed to the extension, but no formal action was taken at that time.

Motion to approve a six-month extension on the original contract with G & G Grant Consulting Services was made by Supervisor Phillips. The motion was seconded by Supervisor Wickham. The motion carried.

**EXECUTIVE
SESSION**

At 3:58 PM, Supervisor Marshall made the motion, seconded by Supervisor Green, to go into executive session regarding discussion on collective negotiations pursuant to Article 14 of the Civil Services Law (the Taylor Law); motion carried.

At 4:33 PM, Supervisor Wickham made the motion, seconded by Supervisor Green, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn made at 4:34 PM by Supervisor Green, seconded by Supervisor Marshall, and carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board