



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213, Canandaigua, NY 14424

March 2, 2022

MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, Tamara Hicks, Bill Namestnik, Dom Vedora, Fred Wille.

The City of Geneva (Wards 5&6) Seat is vacant.

OTHERS PRESENT

In Person: Chairman Marren, Supervisor Todd Campbell, County Administrator Chris DeBolt, County Attorney Holly Adams, Assistant County Attorney Nathan Thomas, Finance Director Mary Gates, Chief Information Officer Sean Barry, Democratic Commissioner Charlie Evangelista, Republican Commissioner Mike Northrup and Clerk to the Board Kristin Mueller.

Via WebEx: Supervisor Ingalsbe, Safety Coordinator Sherman Manchester, Human Resources Director Michele Smith, Sr. Fiscal Manager Michael Wojcik, Real Property Director Donna LaPlant, Associate Planner Tim Jensen, and AJ Magnan.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

MINUTES

Motion to approve the minutes of the February 9, 2022, meeting was made by Supervisor Baker, seconded by Supervisor Vedora, and carried.

REAL PROPERTY

♦ Resolution

Real Property Director, Donna LaPlant, presented a resolution entitled, "Contract Revaluation Services to the Town of Farmington".

Supervisor Vedora motioned to approve the contract with the Town of Farmington. Supervisor Wille seconded the motion. The motion carried.

PLANNING

♦ Resolution

Associate Planner, Tim Jensen, presented a resolution entitled, "Amending the Video Security Surveillance Policy for Ontario County – Live Monitoring by Private Security Staff".

Supervisor Baker motioned to approve the amendment to the video security surveillance policy. Supervisor Hicks seconded the motion. The motion carried. Supervisor Vedora voted "No" on this resolution.

There was a lengthy discussion on the private security staff and what other security options will be onsite. Mr. Jensen noted that the renovations that will be occurring at 3010 are still in the planning phase. He will update committee as soon as they have finalized what the security upgrades will be with the

security consultant that they are working with. This resolution just allows for the private firm that started this week permission to view only the live security camera footage. This footage will still be secured and controlled by our IT department.

HUMAN RESOURCES

◆ *Informational*

Human Resources Director, Michele Smith, presented the 2021 annual compliance report. Ms. Smith noted that they meet quarterly to make sure that everything is up to date with the changes in laws and is comprehensive. They also make sure that it is administered and enforced correctly. They changed to NYMIR compliance online training last year and are working on getting the last few employees through the trainings to be at 100% compliance. Two compliance investigators have been hired by the County and they will be reviewing the training. They are hoping to add some in person trainings next year. They are still responsible for providing exclusion screening on a regular basis. In 2021 they screened 43,932 employees and vendors through this monthly screening process.

BOARD OF ELECTIONS

◆ *Resolution*

The Election Commissioners presented a resolution entitled, “Renewal of Bid (B19031) Election Supplies – Phoenix Graphics”.

Supervisor Baker motioned to approve the renewal of bid (B19031). Supervisor Vedora seconded the motion. The motion carried.

INFORMATIONAL REPORTS

The committee reviewed all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Safety Coordinator, Sherman Manchester, reported that the safety reports were the same as last committee. They will now be providing these reports monthly. He feels the County injuries are trending similar to the last four years. He is starting to schedule new HAB grant training classes. He will also be holding in person compliance training for anyone that doesn't finish it online.

Motion to approve the MVA report as presented was made by Supervisor Vedora, seconded by Supervisor Hicks, and carried.

COUNTY ADMINISTRATOR

◆ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- The Economic Developer Search Committee has completed interviews and is working on an offer.
- The Deputy County Administrator Search Committee met and selected applicants to start interviewing
- The State issued mask guidelines for the schools. The schools can now make their own choices on what is best within their classes. Students also have the right to choose if they want to wear or not wear a mask.

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.

EXECUTIVE SESSION

At 2:22 PM, Supervisor Vedora made the motion, seconded by Supervisor Hicks, to go into executive session regarding discussion on proposed, pending or current litigation; motion carried.

At 2:33 PM, Supervisor Vedora made the motion, seconded by Supervisor Hicks, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn was made at 2:34 PM by Supervisor Wille, seconded by Supervisor Vedora and the motion carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board

Approved