



Minutes
WAYS AND MEANS COMMITTEE
Location: 74 Ontario Street, 2nd Floor and WebEx
Canandaigua, NY 14424

February 9, 2022

MEMBERS PRESENT

In Person: Supervisors David Baker, Peter Ingalsbe, Dan Marshall, Rich Russell

Via WebEx: Todd Campbell, Bob Green, Andrew Wickham

OTHERS PRESENT

In Person: Board Chairman Marren, County Administrator Chris DeBolt, Finance Director Mary Gates, Assistant County Attorney Lea Nacca, Sheriff Phil Povero, Planning Director Tom Harvey, Fiscal Manager Kathleen Meyers, Deputy Board Clerk Diane Foster

Via WebEx: Public Works Commissioner Bill Wright, Senior Planner Maria Rudzinski, Public Defender Leanne Lapp, IT Director Sean Barry, Finance Deputy Director Lorrie Scarrott, Human Resources Director Michele Smith, Human Resources Deputy Director Lindsey Burgess, Safety Coordinator Sherman Manchester, Voting Machine Tech A.J. Magnan, Senior Fiscal Manager Nellie Puma, Fiscal Manager Sandy Seeber, Board Clerk Kristin Mueller, Confidential Secretary Judy Mantai

FLCC: President Robert Nye, Chief Financial Officer Adam Rathbun, Chief HR Officer Michelle Polowchak

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:15 p.m. by Chairman David Baker, immediately following the conclusion of the Government Operations & Insurance meeting.

MINUTES

The motion to approve the minutes of the Ways and Means Committee Meeting on January 19, 2022, was made by Supervisor Marshall, and seconded by Supervisor Russell. The motion carried.

HEALTH & HUMAN SERVICES

Public Health Director Mary Beer presented the following three resolutions for approval.

- **Resolution:** Authority to Use Emergency Medical Service Providers that Assist with Covid 19 Vaccination Clinics in 2022

Supervisor Ingalsbe made the motion to approve the resolution. Supervisor Russell seconded the motion. The motion carried.

- **Resolution:** Authorization to Contract with S2AY Rural Health Network, Inc. Fellowship Program 2022-2023

Supervisor Marshall made the motion to approve the resolution. Supervisor Russell seconded the motion. The motion carried.

- **Resolution:** Salary Adjustment - Matthew Hanggi

Supervisor Marshall made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

PUBLIC SAFETY

Public Defender Leanne Lapp presented the following resolution for approval.

- **Resolution:** Authorization to Extend Second Upstate Quality Improvement and Caseload Reduction Grant (C2ND632) from Office of Indigent Legal Services

Supervisor Green made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

Sheriff Povero presented the following two items for approval.

- **Resolution:** Correction to Reserve Account Transfer

Supervisor Green made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

- **Budget Transfer:** Appropriate Federal Reserve Funds to Fund Canine Replacement (\$20,000)

Supervisor Ingalsbe made the motion to approve the budget transfer. Supervisor Green seconded the motion. The motion carried.

PLANNING & ENVIRONMENTAL QUALITY

Senior Planner Maria Rudzinski presented the following resolution for approval.

- **Resolution:** Authorization to Accept Environmental Protection Fund Grant from the New York State Office of Parks Recreation and Historic Preservation for Improvements at Ontario County Beach Park

Supervisor Wickham made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

GOVERNMENT OPERATIONS & INSURANCE

Planning Director Tom Harvey presented the following resolution for approval.

- **Resolution:** Authorization to Contract with the Center for Government Research to Calculate Weighted Voting Assignments

Supervisor Russell made the motion to approve the resolution. Supervisor Marshall seconded the motion. Supervisor Baker voted in opposition to the motion to approve. The motion carried.

PUBLIC WORKS

Public Works Commissioner Bill Wright presented the following two items for approval.

- **Resolution:** Ontario Beach Park Kayak Launch Installation Funding Agreement with Canandaigua Lake Watershed Council Extension and Amendment

Supervisor Green made the motion to approve the resolution. Supervisor Marshall seconded the motion. The motion carried.

- **Budget Transfer:** Fuel Island - Replace Fuel Tank Monitoring System (\$14,500)

Supervisor Ingalsbe made the motion to approve the budget transfer. Supervisor Marshall seconded the motion. The motion carried.

HUMAN RESOURCES

Safety Coordinator Sherman Manchester presented the January 2022 Safety Report for consideration.

Supervisor Russell made the motion to accept the report. Supervisor Ingalsbe seconded the motion. The motion carried.

Human Resources Director Michele Smith presented the following three items for approval.

- **Resolution:** Approval of Collective Bargaining Agreement 2021-2024 with Ontario County, the Ontario County Sheriff and the Ontario County Police Benevolent Association

Supervisor Green made the motion to approve the resolution. Supervisor Ingalsbe seconded the motion the motion carried.

- **Resolution:** Salary Adjustment - Edwin

Supervisor Ingalsbe made the motion to approve the resolution. Supervisor Russell seconded the motion. The motion carried.

- **Informational:** 2021 Ontario County Employee Retention/Attrition

**WAYS & MEANS
STANDING COMMITTEE**

Finance Director Mary Gates presented the following five items for information and approval as needed.

- **4th Quarter Sakes Tax Distribution Report**

- **Sales Tax Discussion/Information**
Mary Gates commented on the following information related to the sales tax distribution in Ontario County.
~ How is sales tax distributed by NYS?
~ What is the current sales tax share agreement?
~ What is Distressed Provider Assistance?
~ What will the impact of the Distressed Provider Assistance be for each member of the current sales tax share agreement?
- **Year End Budget Transfers**
The list of budget transfers was approved by general consent.
- **Resolution:** 2022 Budget Transfer Policy

Supervisor Marshall made the motion to approve the resolution and *2022 Budget Transfer Policy*. Supervisor Ingalsbe seconded the motion. The motion carried.

- **Budget Transfer:** Budget/ARPA Funding for Covid Related Clinics (\$120,000)

Supervisor Russell made the motion to approve the budget transfer. Supervisor Marshall seconded the motion. The motion carried.

- **ARPA Fund Update:**
Finance Director Gates gave a brief update on the ARPA Fund guidelines. Ms. Gates will send a summary of the guidelines to the Board of Supervisors and will provide assistance in understanding and applying the guidelines as needed.

County Administrator Update

County Administrator Chris DeBolt reported that starting Thursday, February 10, the County will change its current masking policy to be in line with the Governor's indoor mask mandate. All employees and members of the public accessing County facilities will no longer be required to wear masks. The lifting of this requirement will be independent of an individual's vaccination status.

EXECUTIVE SESSION

At 4:16 p.m., Supervisor Marshall made the motion to move into Executive Session to discuss matters with counsel related to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Supervisor Ingalsbe seconded the motion. The motion carried.

At 5:06 p.m., Supervisor Marshall made the motion to move out of Executive Session. Supervisor Russell seconded the motion. The motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 5:07 p.m., following a motion by Supervisor Ingalsbe, and seconded by Supervisor Russell. The motion carried.

The next regularly scheduled meeting for the Ways & Means Committee is Wednesday, March 2, 2022, at 3:00 p.m. at 74 Ontario Street and via WebEx.

Respectfully submitted,

Judy Mantai, Confidential Secretary