



PUBLIC WORKS COMMITTEE

Time: 3:00 PM

Location: WebEx & 74 Ontario St., 2nd Floor Sessions Room 218

February 7, 2022

MEMBERS PRESENT

In Person: Supervisors Peter Ingalsbe, David Phillips, Jared Simpson, Norm Teed, Christopher Vastola, and Dominick Vedora.
Necessarily Absent: Supervisor Fred Lightfoote

OTHERS PRESENT

In Person: County Administrator Chris DeBolt, Commissioner Wright, Deputy Commissioner of Public Works Tim McElligott, Planning Director Tom Harvey, Buildings and Grounds Supervisor Steve Vanderbrook, Associate Planner Tim Jensen, and Deputy Clerk to the Board Diane Foster.

Via WebEx: Chairman Marren, Finance Director Mary Gates, Sr. Fiscal Manager Nellie Puma, Purchasing Director Deb Gierman, Project Manager Jesse Gotham, Sr. Planner Maria Rudzinski, Buyer Jenifer Langer, Mark Bollin, William Renihan, Robert Marshall, Rob Dixon, V. Nicotra, Bruce Wellmann, AJ Magnan, and Clerk to the Board Kristin Mueller.

CALL TO ORDER

The meeting of the Public Works Committee was called to order at 3:00 p.m. by Vice-Chair Supervisor Peter Ingalsbe.

MINUTES

Supervisor Phillips made a motion to approve the minutes of the Public Works Committee meetings held on January 18, 2022. Supervisor Vedora seconded the motion. The motion carried.

PLANNING/ FLCC

♦ *Resolution*

Sr. Planner, Maria Rudzinski, presented a resolution entitled, "Authorization to Accept Environmental Protection Fund Grant from New York State Office of Parks, Recreation, and Historic Preservation for Improvements at Ontario County Beach Park".

Supervisor Phillips motioned to approve the acceptance of grant fund for improvements to Ontario County Beach Park. Supervisor Teed seconded the motion. The motion carried.

♦ *Capital Project No. H033-16, Human Services Building Renovation – Concept Budget*

Mr. Jensen presented to committee the concept budget for the renovations at the Human Services building. Currently the total project budget is at \$16,645,440. Mr. Jensen then reviewed what has been spend to date and what the cost will be to finish the project through post construction. This budget has a 16.5% contingency built into the project cost. Mr. Jensen talked about the option to replace the roof during construction rather than waiting a few years for it to be replaced in the CIP as it is currently scheduled. There is also a need to

determine the condition of the outside of the building. If the outside brick and mortar on the building needs to be addressed, it would be best to do it as part of the Capital Project. They will now proceed with coming up with a funding strategy.

◆ *Capital Project Payments*

Supervisor Ingalsbe asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Teed motioned to approve the capital project payments as presented, seconded by Supervisor Phillips. The motion carried.

PUBLIC WORKS CAPITAL PROJECTS

◆ *Capital Project Payments*

Supervisor Ingalsbe asked if there were any questions or concerns regarding the capital project payments as presented. Hearing none. Supervisor Vastola motioned to approve the capital project payments as presented, seconded by Supervisor Phillips. The motion carried.

FLEET

◆ *Resolutions*

Commissioner Wright presented the following resolution entitled, "Award Bid B22023 to Home Towne Energy for Purchase of Gasoline".

Supervisor Phillips motioned to approve award of bid (B22023). Supervisor Simpson seconded the motion. The motion carried.

Commissioner Wright presented the following resolution entitled, "Award Bid B22027 OEM Replacement Parts & Related Services".

Supervisor Teed motioned to approve award of bid (B22027). Supervisor Vedora seconded the motion. The motion carried.

Commissioner Wright presented the following resolution entitled, "Renew Bid B20004 Decals & Lettering of County Vehicles".

Supervisor Vedora motioned to approve the renewal of bid (B2004). Supervisor Simpson seconded the motion. The motion carried.

Commissioner Wright presented the following resolution entitled, "Renew Quote Q21037 Repair/Replacement of Automotive Windshields".

Supervisor Phillips motioned to approve the renewal of quote (Q21037). Supervisor Vastola seconded the motion. The motion carried.

Commissioner Wright presented a budget transfer to replace the fuel tank monitoring system at the fuel island.

Supervisor Teed motioned to approve the budget transfer to replace the fuel tank monitoring system. Supervisor Simpson seconded the motion. The motion carried.

PARKS

◆ *Resolutions*

Project Manager, Jesse Gotham, presented a resolution entitled, “Extension & Amendment of Funding Agreement with Canandaigua Lake Watershed Council – Ontario Beach Kayak Launch Installation”.

Supervisor Phillips motioned to approve the contract extension with Canandaigua Lake Watershed Council. Supervisor Simpson seconded the motion. The motion carried.

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, “Authorize Contract with Fisher Associates for Professional Services Relative to Design and Permitting of Dredging Operations at Deep Run”.

Supervisor Vedora motioned to approve the contract with Fisher Associates. Supervisor Phillips seconded the motion. The motion carried.

Commissioner Wright presented a resolution entitled, “Interpretive Signage at Ontario County Park – No Cost Time Extension – The Art of Wilderness”.

Supervisor Teed motioned to approve the no cost time extension with The Art of Wilderness. Supervisor Phillips seconded the motion. The motion carried.

BUILDINGS & GROUNDS

◆ *Resolutions*

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, “Renew Bid B21006 Elevator Maintenance”.

Supervisor Vedora motioned to approve the renewal of Bid (B21006). Supervisor Simpson seconded the motion. The motion carried.

Buildings and Grounds Supervisor, Steve Vanderbrook, presented a resolution entitled, “Renew Bid B21008 Plumbing Supplies”.

Supervisor Vedora motioned to approve the renewal of Bid (B21008). Supervisor Vastola seconded the motion. The motion carried.

Highway

◆ *Resolutions*

Deputy Commissioner, Tim McElligott, presented a resolution entitled, “Acceptance of Materials and Services Bids”.

Supervisor Teed motioned to approve the acceptance of the materials and services bids as presented. Supervisor Simpson seconded the motion. The motion carried.

Deputy Commissioner, Tim McElligott, presented a resolution entitled, “Renew Quote Q18010 Rental of Work Uniforms”.

Supervisor Vedora motioned to approve the renewal of quote

(Q18010). Supervisor Phillips seconded the motion. The motion carried.

COUNTY ADMINISTRATOR

◆ *Updates*

County Administrator, Chris DeBolt, gave the following updates:

- COVID cases are trending downward in the County and in the workforce
- He thanked everyone that helped at the three test kit distribution events that were held
- Test kits will be supplied to employees this week
- Towns, City, and Villages can now request test kits from the County

ADJOURNMENT

On motion of Supervisor Teed, seconded by Supervisor Simpson, the meeting was adjourned at 3:54 pm.

Respectfully Submitted
Kristin A. Mueller,
Clerk to the Board

APPROVED