



PLANNING AND ENVIRONMENTAL QUALITY COMMITTEE

Time: 1:00 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213

February 6, 2023

MEMBERS PRESENT

In Person: Supervisors David Phillips, Jack Marren, William Namestnik, Christopher Vastola, and Mark Venuti.

Via WebEx: Supervisor Andrew Wickham.

Necessarily absent: Supervisor Fred Lightfoote.

OTHERS PRESENT

In Person: BOS Chairman Todd Campbell, County Administrator Chris DeBolt, Deputy County Administrator Alissa Bub, County Attorney Holly Adams, Economic Developer Ryan Davis, Sustainability and Solid Waste Director Carla Jordan, Sustainability Assistant Kaitlynn McCumiskey, Sr. Planner Regina Sousa, Planning Director Tom Harvey, Sr. Planners Julie Barry, Betsy Landre, and Linda Phillips, Sr. Fiscal Manager Michael Wojcik, and Soil and Water Director Megan Webster. Casella General Manager Brian Sanders, Visitors Connection Director of Operations Steve Laros, Visitors Connection Operations Manager Julie Maslyn, Cornell Cooperative Extension Director Tim Davis, Reporter Dave Shaw, Seneca- Keuka Watershed Manager Ian Smith, and Abigail Marion, and Clerk to the Board Kristin Mueller.

Via WebEx: Supervisor Peter Ingalsbe, Finance Director Mary Gates, Associate Planner Tim Jensen, Grant Coordinators Sharon Decker and Holly Smith, and Outside Counsel Jeff Stravio.

CALL TO ORDER

The meeting of the Planning & Environmental Quality Committee was called to order at 1:00 p.m. by Chairman Phillips.

MINUTES

Supervisor Vastola made a motion to approve the minutes of the Planning and Environmental Quality Committee meeting held on January 17, 2023. Supervisor Venuti seconded the motion. The motion carried.

TEAM AGENCIES

♦ *Cornell Cooperative*

Cornell Cooperative Extension Director, Tim Davis, let the committee know that their new staff members are doing great. Jacob Maslyn will be doing a farm market workshop in February. They received a USDA grant for cut flowers and they will be running a cut flowers series throughout the month of March. This will be done in three session. They will also be doing a workshop on proper fitness of agriculture

- ◆ *Soil & Water*

respirators and pesticides.

Soil and Water Director, Megan Webster, handed out their latest newsletter and 2022 annual report. They are now back to full staff and have updated the interactive projects page on their website.

CASELLA

- ◆ *Update*

Mr. Brian Sanders presented the following updates:

- They are focused on the freezing and thawing effects on the site
- The flares and gas plant are function well
- The leachate storage tank construction is still on going, the tank is scheduled to be delivered next month
- NYSEG is schedule to be moving powerlines this week at the site

SUSTAINABILITY AND SOLID WASTE

- ◆ *Resolutions*

Sustainability Assistant, Kaitlynn McCumiskey, presented the following two resolutions:

- Authorization to Contract with EWASTE+ for Electronic Waste Collection Event
- Authorization to Contract with Cornell Cooperative Extension for Electronic Waste Collection Event Assistance

Supervisor Marren motioned to approve these two resolutions as a block as presented. Supervisor Namestnik seconded the motion. The motion carried.

Sustainability Assistant, Kaitlynn McCumiskey, presented a resolution entitled, “Authorization to Contract with Casella Waste Management of NY – Buffalo Division for Mattress Recycling Collection Event”.

Supervisor Marren motioned to approve this resolution. Supervisor Venuti seconded the motion. The motion carried.

Sustainability Assistant, Kaitlynn McCumiskey, presented a resolution entitled, “Authorization to Contract with Ontario County Soil & Water Conservation District for Administrative Event Services”.

Supervisor Namestnik motioned to approve this resolution. Supervisor Venuti seconded the motion. The motion carried.

Sr. Planner, Regina Sousa, presented a resolution entitled, “Authorization for Renewal Agreement with Shred Text Inc. for On-Site Mobile Document Destruction Services”.

Supervisor Namestnik motioned to approve this resolution. Supervisor Vastola seconded the motion. The motion carried.

◆ *Department update*

Sustainability and Solid Waste Director Carla Jordan provided the following updates:

- An email was sent out to the Board regarding E-Waste Resources that are available in the county. This information is also available on the ontariocountyrecycles.org website
- The department passed out the 2023 Event Calendar. This will also be emailed and posted on their website
- They are applying for two grants. One is a grant that is funded through the Federal infrastructure bill for recycling education and recycling upgrades. They are applying for 3.8 million dollars in funding for improvements to the recycling facility. There would be no local match requirement for this grant, but it does allow for in kind contribution. Casella has also agreed to provide in kind services towards the management of the installation of the improvements to the recycling facility if grant is awarded.
- The second grant is the annual NYS DEC Hazardous household waste event grant in the amount of \$12,159

The committee gave unanimous support for the department to apply for both grants.

Supervisors Venuti and Kennedy asked the department to look into the State law that Counties and Cities can opt into for pesticide use notification. Discussion ensued on what Counties have opted in to enforcing this law and what the law requires of the County and residents. Planning Director, Tom Harvey, noted that agricultural practices are exempt from this law. The committee would like to have Ms. Jordan continue to look more into this law and come back next cycle with more information.

County Administrator, Chris DeBolt, passed out to committee a paper with a number of critical questions regarding the future of the landfill. He is looking to send out an RFQ to engage a consultant that would report directly to this committee with answers to the questions that he passed out. Supervisors asked if they could review the RFQ before it is sent out and add more questions. Mr. DeBolt said yes, and to send any additional questions they may have to him and Alissa. He will bring the draft RFQ back to committee next cycle for approval.

**ECONOMIC
DEVELOPMENT**

Sr. Fiscal Manager, Michael Wojcik, presented a resolution entitled,

- ◆ *Resolution* “Authorization to Amend Budget for the New York State Office of Community Renewal for CARES Act Block Grant Funding”.

Supervisor Venuti motioned to approve this resolution. Supervisor Marren seconded the motion. The motion carried.

- ◆ *Update* Economic Developer, Ryan Davis, provided the following updates:
 - They continue to work on the Airport economic impact study, they have gone back to the consultant to get some clarification on a couple of items
 - They are working on the 2022 annual report
 - They have an infrastructure roundtable discussion meeting next Monday

TOURISM

- ◆ *Resolutions* Visitors Connection Operations Manager, Julie Maslyn, presented a resolution entitled, “Proclamation for March as Agriculture Month”.

Supervisor Venuti motioned to approve this resolution. Supervisor Vastola seconded the motion. The motion carried.

Visitors Connection Director of Operations, Steve Laros, presented a resolution entitled, “Resolution of Appreciation Frank Riccio”.

Supervisor Vastola motioned to approve this resolution. Supervisor Namestnik seconded the motion. The motion carried.

Visitors Connection Director of Operations Steve Laros, noted that the County has returned to “normal” tourism. Many tourism writers have been visiting the area this month with more coming in March. They focusing on getting some of the PGA groups to visit and stay in Ontario County during and after the golf tournament. Their blue signs grant project application is still under review.

PLANNING DEPARTMENT

- ◆ *Resolutions* Sr. Planner, Linda Phillips, presented the following two resolutions:
 - Appointment of Paul Lambiase to the Ontario County Planning Board
 - No Cost Time Extension for Intermunicipal Agreement with the Town of Gorham for Professional Planning Services

Supervisor Vastola motioned to approve these two resolutions as a block. Supervisor Marren seconded the motion. The motion carried.

Sr. Planner, Julie Barry, presented a resolution entitled, “Amendment to Resolution No. 37-2022 to Update Estimated Contract Period to Exact Dates for Empire State Development Grant to Prepare the Manchester

Yard Master Site Plan Redevelopment Strategy – Phase III”.

Supervisor Venuti motioned to approve this resolution. Supervisor Marren seconded the motion. The motion carried.

Sr. Planner, Julie Barry, presented a resolution entitled, “Authorization to Contract with G & G Municipal Consulting and Grant Writing for Ontario County Farmworker Safety and Housing Program”.

Supervisor Vastola motioned to approve this resolution as presented. Supervisor Marren seconded the motion.

Supervisor Namestink offered the motion to amend the second WHEREAS by removing the words “the addition of”. Supervisor Vastola seconded this motion to amend the resolution. The motion carried. The resolution was then passed unanimously as amendment by the committee.

Planning Director, Tom Harvey, also provided an update to the SEQR that goes with the farmworker safety and housing program resolution that was laidover at the last Board meeting. This update is to amend the SEQR Part 3 stating that the Town of Hopewell has local zoning that is more restrictive than Ag and Market Law, but the Town can’t enforce zoning that is more restrictive than Ag and Markets Law.

Supervisor Venuti motioned to approve the amended SEQR. Supervisor Marren seconded the motion. The motion carried.

Sr. Planner, Betsy Landre, introduced Ian Smith to the committee. Mr. Smith works for the Seneca Watershed Intermunicipal Organization. He gave a brief presentation regarding the past, present, and future of the Seneca-Keuka Watershed Nine Element Plan.

COUNTY ADMINISTRATOR

◆ *Resolution*

County Administrator, Chris DeBolt, presented a resolution entitled, “Reappointment of Thomas Harvey – Director of Planning”.

Supervisor Vastola motioned to approve this resolution as presented. Supervisor Namestnik seconded the motion. The motion carried.

◆ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- Campbell Commission mission has evolved and it will now look at sending out an RFP for a community liaison position. This would be funding through opioid settlement payment funds. The commission has been reported in the past to PS but they will now report to more committees.
- The 2022 ARPA actual expenditures are on the County

Administrator website

- They are looking to create a community grant program with the remaining ARPA funds
- He reviewed some of the impacts to the county from the newly released NYS executive budget

ADJOURNMENT

On motion of Supervisor Namestnik seconded by Supervisor Marren, the meeting was adjourned at 2:20 pm.

Respectfully Submitted, Kristin Mueller, Clerk to the Board

Approved