



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 74 Ontario St., 2nd Floor Committee Room 213, Canandaigua, NY 14424

January 19, 2022

MEMBERS PRESENT

In Person: Supervisors Rich Russell, David Baker, Tamara Hicks, Bill Namestnik, Dom Vedora, Fred Wille.

The City of Geneva (Wards 5&6) Seat is vacant.

OTHERS PRESENT

In Person: Supervisor Todd Campbell, County Administrator Chris DeBolt, County Attorney Holly Adams, Assistant County Attorney's Nathan Thomas and Joe Nacca, Finance Director Mary Gates, and Clerk to the Board Kristin Mueller.

Via WebEx: Chief Information Officer Sean Barry, Safety Coordinator Sherman Manchester, Human Resources Director Michele Smith, Sr. Fiscal Manager Michael Wojcik, Planning Director Tom Harvey, Assistant County Attorney Lea Nacca, Jackie Shaffer from Eastern Shore Associates, and AJ Magnan.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Russell.

MINUTES

Motion to approve the minutes of the December 15, 2021, meeting was made by Supervisor Vedora, seconded by Supervisor Baker, and carried.

BOARD OF SUPERVISORS

♦ Resolutions

Clerk, Kristin Mueller presented the following two resolutions:

- One-Year Appointments
- Two-Year Appointments

Supervisor Hicks motioned to approve these appointments as a block. Supervisor Vedora seconded the motion. The motion carried.

COUNTY ATTORNEY/ PLANNING/IT

♦ Informational

Planning Director, Tom Harvey, provided the history of weighted voting NYS and our Local Law that was adopted. The last calculation from the 2010 Census data was completed with a program created by the County IT department, but we no longer have the technology to run that program. The current IT department has been trying to recreate this formula and program, but they can't get the exact numbers replicated. Mr. Harvey has found two different places that can provide the exact calculations for the County. He has received proposals from CGR (Center for Governmental Research) and the Benjamin Center. The proposal from CGR is for \$7,000 and they can have the calculation completed within 15 days. The proposal from the Benjamin Center

is for \$7,731 and they will take 2 months to complete the calculation. Discussion ensued on if our IT department's numbers are close enough or if we have to contract to get the calculations done; also, how much will the numbers really change from the last time. It was decided that Mr. Harvey will bring a resolution back next cycle to contract with a company to provide the correct calculation for our updated weighted voting numbers.

INFORMATIONAL REPORTS

The committee reviewed all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Safety Coordinator, Sherman Manchester, reported that this cycle that the County recordable injuries went down in 2021 from 2020, but the entire plans recordables were up in 2021 from 2020.

Motion to approve the Workers Compensation and Safety reports as presented was made by Supervisor Vedora, seconded by Supervisor Hicks, and carried.

Motion to approve the motor vehicle accident report as presented was made by Supervisor Wille, seconded by Supervisor Vedora, and carried.

COUNTY ADMINISTRATOR

◆ *Resolution*

County Administrator, Chris DeBolt, presented a resolution entitled, "Appointment to the Deputy County Administrator Search Committee".

Supervisor Vedora motioned to approve these appointments to the Deputy County Administrator search committee. Supervisor Namestnik seconded the motion. The motion carried.

◆ *Update*

County Administrator, Chris DeBolt, gave the following updates:

- FLCC will be hosting the State run COVID testing site
- Schools are working on tracing COVID clusters and outbreaks
- They have started to distribute KN95 masks to the schools
- More of KN95 masks will also be available to the Towns
- A State of Emergency was issued in order to purchase more KN95 masks and home test kits for residents
- ARAPA funding will be used to cover the cost of the test kits; other funding has also been applied for to help with the costs of the masks and test kits
- A 11 County letter was sent to the Governor regarding healthcare worker booster mandate
- The County-wide fire and EMS and 9-11 taskforce studies are underway

EXECUTIVE SESSION

At 2:38 PM, Supervisor Baker made the motion, seconded by Supervisor Wille, to go into executive session regarding discussion on proposed, pending or current litigation; motion carried.

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.

At 2:49 PM, Supervisor Wille made the motion, seconded by Supervisor Vedora, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn was made at 2:50 PM by Supervisor Baker, seconded by Supervisor Hicks and the motion carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board

Approved