



INDUSTRIAL DEVELOPMENT AGENCY

IDA BOARD MEETING

March 27, 2023 directly after OCLDC meeting

Economic Development Conference Room, 20 Ontario St., Canandaigua

AGENDA ITEM	POTENTIAL OUTCOME	PERSON RESPONSIBLE
Call to Order	Quorum Present?	Mike Davis
Old Business:		
Sulphur Creek Solar local labor	Update Board	Ryan Davis
Administration:		
2/27/23 meeting minutes	Motion to accept the minutes	Mike Davis
Invoices for payment	Motion to approve payments	Michael Wojcik
Officers	Motion to approve officers	Sue Vary
Committee Assignments	Motion to approve committee assignments	Sue Vary
Annual Report	Motion to accept report	Ryan Davis
Board survey	Motion to accept report	Sue Vary
12/31/21 Audited Financial Statements and PARIS report	Motion to accept report	John Rynkiewicz
Accountant's Management Letter	Motion to accept report	John Rynkiewicz
Independent Auditors Report	Motion to accept report	John Rynkiewicz
Letter of Communication	Motion to accept report	John Rynkiewicz
Annual Procurement Report	Motion to accept report	Michael Wojcik
Policies & Procedures Amendments	Motion to accept report	Michael Wojcik
Management's Internal Control Assessment Report	Motion to accept report	Michael Wojcik
IDA Mission Statement and Measurement Report	Motion to accept report	Michael Wojcik
Real Estate Report	Motion to accept report	Michael Wojcik
Questions on Reports Airport Update -Tree Clearing award Financial statements	Motion to accept reports Motion to award bid	Bob Mincer/Michael Wojcik
Adjournment		Mike Davis

Next Regular Meeting Date is April 24, 2023

Quorum (confirmation required):	Members Excused:
Mike Davis, Chair	
Lewis Zulick, Treasurer	
Andy Molodetz, Vice-Chair	
Supervisor Dan Marshall	Guests:
Deb Brown	John Rynkiewicz, Mengel, Metzger, Barr
Amanda McDonald	
Brian Kolb	
Staff:	
Ryan Davis, Executive Director	Contract Staff:
Michael Wojcik, CFO	Barry Carrigan, Nixon Peabody

Brigitte Larson, Secretary	Ed Russell, III, Underberg Kessler
Bob Mincer, Staff	
Jessica Kazmark, Staff	
Suzanne Vary, Staff	