



ECONOMIC DEVELOPMENT CORPORATION

ANNUAL MEETING

March 15, 2022 8:30 a.m.

**Economic Development Conference Room at 20 Ontario St., Canandaigua, NY 14424 (with mask) or
Via Zoom:**

<https://us02web.zoom.us/j/86847390388?pwd=bEZVeXUrME5laWhjNWpnVTd4Y2V3UT09>

AGENDA ITEM	POTENTIAL OUTCOME	PERSON RESPONSIBLE
Call to Order	Quorum Present?	Rob Solenne
Old Business:		
Real Estate database proposal	Motion to fund half	Jim Armstrong/Mike Manikowski
CDBG CARES Act funding	Update Board on status	Mike Manikowski
Pending loans	Update Board on status	Sue Vary
Select Fabricators insurance	Waiver for closing	Sue Vary
Economic Developer search	Update Board on status	Rob Solenne
Administration:		
Feb. 8, 2022 Meeting Minutes	Motion to approve minutes as written	Rob Solenne
Bills for payment	Motion to approve payments	Michael Wojcik
Annual Board Survey	Motion to accept	Sue Vary
Annual Report	Motion to accept	Mike Manikowski
New Board member	Motion to approve	Sue Vary
Slate of Officers	Motion to accept	Joe Bridgeford
Committee assignments	Motion to accept	Joe Bridgeford
12/31/21 Audited Financial Statements and PARIS Report	Motion to accept	John Rynkiewicz/Michael Wojcik
Accountant's Management Letter	Motion to accept	John Rynkiewicz/Michael Wojcik
Accountant's Letter of Communication	Motion to accept	John Rynkiewicz/Michael Wojcik
Mission Statement and Measurement Report	Motion to accept	John Rynkiewicz/Michael Wojcik
Annual Procurement Report	Motion to accept	Michael Wojcik
Management's Internal Control Assessment Report	Motion to accept	Michael Wojcik
Real Property Report	Motion to accept	Michael Wojcik
Form 990	Discussion	Michael Wojcik
CHAR 500	Discussion	Michael Wojcik
Informational Reports: Financial statements Investment Report	Motion to accept reports	Michael Wojcik
Open Discussion	Update Board/staff	Rob Solenne
Adjournment	Motion to adjourn	Rob Solenne

Next Regular Meeting is April 12, 2022

Quorum (confirmation required):	Members Excused:
Robert Sollenne, Chair	Walt Matyjas
Erica Wright, Vice-Chair	Supervisor Frederick Wille
Joseph Bridgeford	Karen Parkhurst
Lynn Freid	
Supervisor Peter Ingalsbe	Guests:
Supervisor Fred Lightfoote	
Kevin Hill, Treasurer	
Staff	Contract Staff:
Michael Wojcik, CFO	Ed Russell, III, Underberg & Kessler
Suzanne Vary, Interim Executive Director	Mike Manikowski, Consultant
Brigitte Larson, Staff	Jim Armstrong, Fairweather Consulting
Jessica Kazmark, Staff	
Bob Mincer, Staff	