



INDUSTRIAL DEVELOPMENT AGENCY

AIRPORT COMMITTEE MEETING

November 1, 2021 – 3:30 p.m.

Zoom Meeting:

Meeting ID: 837 3334 6564

Committee Members Present	Committee Members Excused
Mike Davis	Don Culeton
Andy Molodetz	Jeff Bartkoski
Dennis Christiano	Geoff Astles
	Guests
Staff Present	
Michael Manikowski	Consultants Present
Bob Mincer	Zach Staff, McFarland Johnson
Brigitte Larson	
Michael Wojcik	
Suzanne Vary	

Call to Order: Chair Mike Davis called the meeting to order at 3:33 p.m.

Airport Capital Improvement Program (ACIP):

Bob Mincer stated that he and Zach Staff met with FAA to update the ACIP, which is currently planned through 2026. Bob presented a chart with the project description and project costs, including IDA’s local share for each project

2022 will include the design and construction of the emergency generator as well as design of the new apron, rehabilitation of the main apron and taxi line. Project costs for 2022 total \$545,000 with the IDA’s share estimated at \$28,000.

2023 includes the on-airport tree cutting for obstruction removal project, land acquisition for the approach of RWY 31, as well as the design for AWOS replacement. The IDA’s share for 2023 is estimated at \$35,000 with total project costs of \$717,000.

Update Project Status:

Bob shared that the airport has been awarded \$875,000 for access improvements, set to include pavement, lighting and perimeter fencing modifications.

Mike Manikowski questioned whether or not the town would take over the maintenance for the roads to which Zach replied it depends on the grant and would require a conversation with the Town.

Review 2022 Budget:

Michael Wojcik presented the proposed 2022 budget, noting LDC grant income is estimated at \$190,000 and total revenue is estimated at \$298,914 for the year. Fuel sales have increases significantly over the past two years indicating that it may be exceeded next year.

As for expenses, Michael stated that insurance costs will increase due to having two additional building. Travel expenses and dues are consistent as well as salary increases. Michael also shared that the legal fees have increased due to the upcoming purchase of the 3 hangars.

Dennis Christiano entered the meeting at 4:12 p.m. and introduced himself to the committee members and staff.

It was discussed that the budget is public information and posted on the County website as well as submitted to PARIS on a yearly basis.

Discuss formation of sub-committee:

Bob Mincer stated that he would like to put a sub-committee together to focus on future business operations for the airport. Bob would like himself to work with, Andy Molodetz and Dennis Christiano as a sub-committee to explore opportunities that may be there to make the airport self-sufficient.

Minutes of 7/26/2021 Meeting:

Mike Davis presented the July 26, 2021 Airport Committee minutes.

Andy Molodetz made a motion to approve the July 26, 2021 Airport Committee minutes. Mike Davis seconded the motion. Unanimously approved. Motion carried.

Adjournment:

Andy Molodetz made a motion to adjourn the Airport Committee meeting at 4:28 p.m. Mike Davis seconded the motion. Unanimously approved. Motion carried.

Respectfully submitted,

Brigitte Larson