

ONTARIO COUNTY LOCAL DEVELOPMENT CORPORATION

ONTARIO COUNTY INDUSTRIAL DEVELOPMENT AGENCY

NOTICE OF PARTICIPATION BY VIDEOCONFERENCING

NOTICE IS HEREBY GIVEN that at the regularly scheduled meeting of the Ontario County Local Development Corporation and Ontario County Industrial Development Agency Audit Committees (the “Agency”) to be held on to be held on March 20, 2020 at 4:00 p.m in the Economic Development Conference Room at the County Municipal Building located at 20 Ontario Street, Canandaigua, New York, 14424, one or more member of the Agency Board of Directors may participate in said meeting by means of videoconferencing.

Due to COVID-19 risks and pursuant to Governor Cuomo’s Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, please note that attendance in person is NOT PERMITTED.

The joint LDC/IDA Committee meeting can be accessed at the following link:

<https://zoom.us/j/9500058455> or by calling (855)212-0212 with access code 334-437-517

***This meeting will be recorded and transcribed, and will be available online at a later date.**

The meeting Agenda is available on the Agency website: www.co.ontario.ny.us

DATED: March 13, 2020

ONTARIO COUNTY INDUSTRIAL
DEVELOPMENT AGENCY

By: Michael J. Manikowski
Title: Executive Director

**Ontario County Industrial Development Agency
Ontario County Local Development Corporation**

AGENDA –IDA/LDC JOINT AUDIT COMMITTEE

Friday, March 20, 2020 4:00 p.m.

**20 Ontario Street, Economic Development Conference Room, Canandaigua, NY
VIA ZOOM MEETING AND CONFERENCE CALL**

Board Members (confirmation required):

Lew Zulick, Chair
Ken Ingersoll, CPA
Michael Davis
Kelly Mittiga

Board Members Excused:

Non-Board (confirmation required):

Mike Manikowski, Executive Director
Michael Wojcik, CFO
Sue Vary, Staff
Jessica Kazmark, Staff
Tom Lauffer, Raymond Wager, CPA
John Rynkiewicz, Raymond Wager, CPA

CALL TO ORDER:

Chair Lew Zulick

Meeting Minutes from 1/17/2020

Chair Lew Zulick

GENERAL BUSINESS:

- | | |
|--|----------------------------|
| 1. IDA – December 31, 2019 Financial Statements and PARIS Report | Tom Lauffer |
| 2. IDA – Accountant’s Management Letter | Tom Lauffer |
| 3. IDA – Accountant’s Letter of Communication | Tom Lauffer |
| 4. IDA – Procurement Report | Tom Lauffer |
| 5. IDA – Management Internal Control Assessment | Michael Wojcik/Tom Lauffer |
| 6. LDC – December 31, 2019 Financial Statements and PARIS Report | Tom Lauffer |
| 7. LDC – Accountant’s Management Letter | Tom Lauffer |
| 8. LDC – Accountant’s Letter of Communication | Tom Lauffer |
| 9. LDC – Procurement Report | Tom Lauffer |
| 10. LDC – Management Internal Control Assessment | Michael Wojcik/Tom Lauffer |

ADJOURNMENT

Chair Lew Zulick